

OCTOBER 21, 2019

The Regular Meeting of the Lake Benton City Council was held on Monday, October 21, 2019 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth, Trustees Rosie DeZeeuw, Mark Dunn, Dave Enke, and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, Curtis Rethwisch, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order.

The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of October 7, 2019 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of October 7, 2019. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

USTI	\$ 1.36	QUARNSTROM/DOERING	\$ 1,050.16
CITY OF LAKE BENTON	\$ 190.88	FIRST SECURITY BANK	\$ 24,248.35
LB FIRE RELIEF ASSOC	\$ 21,865.69	SW SANITATION	\$ 3,595.48
MIKE OTTO	\$ 1,285.85	CARDMEMBER SRVCS	\$ 410.34
LINCOLN CTY AUDITOR	\$ 200.00	ONE OFFICE SOLUTION	\$ 18.54
NORTH SHORE ANALYT	\$ 305.00	BUFFALO RIDGE NEWS	\$ 144.95
THOMAS PLUMBING	\$ 668.00	MIKE CZECH	\$ 42.55
SHANE PETERSEN	\$ 14.06	ENVIRO PUMP-PLUS	\$ 1,610.00

Administrator/Clerk Eileen Christensen informed the Council she transferred \$17,409.65 from the General Fund to the Fire Fund to pay the 2019-2020 City fire contract.

MOTION by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

A rehab grant check (Contractor request of \$8,000.00 to John Behnke Construction) was presented for payment. The funds have been requested and were deposited into the account. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve payment of the rehab grant check presented. Motion carried.

The next item of business was to review/act on the State Park Road Account (SPRA) Program Contribution. Maintenance Supervisor Todd Draper informed the Council that DNR Area Supervisor of the Parks and Trails, Phil Nasby, sent Administrator/Clerk Eileen Christensen information to apply for a grant for the SPRA Program. This grant will assist the City to improve access to public recreation facilities, and complete the road on Lakeshore Drive from Highways 75 and 14 to the existing parking lot, the gravel road going to the Resort, and possibly the road under the viaduct.

Lisa Graphenteen with DSI is assisting the City with the grant application and stated it would help to have a letter that outlines that the City will be covering the non-eligible expenses (engineering), and if the City wanted to add a contribution to enhance the application. Costs for construction and right-of-way acquisition are reimbursable for up to 100% of eligible costs, so it is not required, but it is always helpful if the City would like to contribute an additional amount.

Maintenance Supervisor Todd Draper received two estimates from the engineering firm Banner Associates. Option #1 includes asphalt paving from the north end of the existing parking lot to Highways 75 and 14, and from the south end of the existing parking lot to the City lot line at the Lake Benton Resort for an estimate of \$77,000.00. Contingencies of 10% are included in the estimate to cover the unforeseen. Option #2 includes asphalt paving from the south end of the existing parking lot to County Road 21 which goes under the viaduct for an estimate of \$62,000.00.

The total estimate for the grant could be \$112,000.00 with the City paying \$27,000.00 for engineering. The City had previously put \$8,000.00 into repairing the road from the subgrade soft spots caused from the ice and flooding this past winter and spring, which will bring the City's contribution to \$35,000.00.

After discussion on the two estimates, a **MOTION** was made by Mark Dunn, seconded by Dave Enke to apply for the SPRA Program grant and include both Option #1 and Option #2. Motion carried.

PUBLIC WORKS UPDATE

Maintenance Supervisor Todd Draper informed the Council the department has been cleaning up the leaves and getting the equipment ready for the winter. MnDOT is no longer supplying the City with sand and salt, so the City has been working with the County. MnDOT also is not supplying the City with a cutting edge for the plow, so the City purchased a cutting edge through CAT.

The next item of business was to review/act on Public Employees Retirement Association (PERS) – Police Officer Resolution. Administrator/Clerk Eileen Christensen informed the Council that Jeff Bumgarner began his duties as the part-time Police Chief for the City of Lake Benton on October 2, 2019. She provided the Council with a resolution to approve Jeff is PERA eligible because he will surpass the annual maximum \$5,100.00 allotted earnings. Per PERA requirements, the Council needs to pass the attached resolution declaring that the position meets the legal requirement for such coverage and requests coverage for the named individual. The membership fee per employee is 11.3% and the Employer contribution is 16.95%. Former part-time officers have been put in the PERA Police and Fire Plan in the past. **MOTION** by Dave Enke, seconded by Rosie DeZeeuw to approve the Public Employees Retirement Association – Police Officer Resolution for Jeff Bumgarner. Motion carried.

The next item of business was to review/act on the ad to lease the Lake Benton Area Community & Event Center. The Council was given a copy of the ad to be run in the Lake Benton Valley Journal for three weeks beginning October 30, 2019. The deadline for the lease applications is November 27, 2019 at 1:00 PM so the Council can review the applications at their meeting on December 2, 2019. **MOTION** by Mark Dunn, seconded by Daryl Schlapkohl to approve the ad to be placed in the Lake Benton Valley Journal for three weeks beginning October 30, 2019 with a deadline for completed lease applications of November 27, 2019 at 1:00 PM. The Council will review the applications at their December 2, 2019 meeting. Motion carried.

Administrator/Clerk Eileen Christensen then stated the Event Center utility room, storage and office area by the kitchen, and the back storage area need to be cleaned. First impressions of the entire building will help market the Center's viability. Eileen then requested Council approval to purchase new garbage cans, two door closers (one for the north door entering the restroom area, and one for the women's restroom), a cigarette butt receptacle, and a new door between the event center and the front room. **MOTION** by Daryl Schlapkohl, seconded by Rosie DeZeeuw to approve the purchase of new garbage cans, two door closers (one for the north door entering the restroom area, and one for the women's restroom), a cigarette butt receptacle, and a new door between the event center and the front room. Motion carried.

The next item of business was to review/act on the appointment of a new member to the Lake Benton EDA Board. Trustee Dave Enke informed the Council at the Lake Benton EDA meeting on October 9, 2019, the board regrettably accepted Todd Draper's resignation from the board. The board unanimously nominated Curtis Rethwisch to be a member of the board. The members felt Curtis will be a great asset to the board. The Lake Benton EDA would like to request the City Council appoint Curtis Rethwisch to the Lake Benton EDA board. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to appoint Curtis Rethwisch to the Lake Benton EDA board. Motion carried.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – The Chamber met and the fall play at the Opera House was well received. The Chamber Chat will be mailed out in November which will include the Holiday open houses, etc. The featured business for the month of October is Buffalo Ridge Antiques, and Country Side Nursery will be the featured business in November. The Lake Benton Foundation is working with the Opera House to have a mystery theater for the 2020 Gala. The Chamber is again sponsoring Trunk or Treat on Center Street on October 31, 2019.

Trustee Dave Enke – The EDA board met a couple weeks ago, and as previously mentioned in tonight's meeting, discussed the appointment of Curtis Rethwisch to the board, and placing an ad to lease the front area and kitchen of the Event Center.

Trustee Daryl Schlapkohl – No report.

ADMINISTRATOR/CLERK REPORT:

No report.

MAYORAL REPORT:

No report.

There being no further business to come before the Council at this time, a **MOTION** was made by Rosie DeZeeuw, seconded by Mark Dunn and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK