

## NOVEMBER 7, 2022

The Regular Meeting of the Lake Benton City Council was held on Monday, November 7, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw and Patrick Haynes were present. City Attorney Michael Cable, and Trustees Mark Dunn and Daryl Schlapkohl were absent. City Administrator/Clerk Eileen Christensen was also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of October 17, 2022 were reviewed. **MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of October 17, 2022. Motion carried.

### **CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

ECOLAB	\$ 105.00	OTTER TAIL	\$ 1,954.66
ITC	\$ 323.52	QUARNSTROM/DOERING	\$ 1,904.13
M & H COMMUNICATIONS	\$ 38.00	RETHWISCH & SON	\$ 348.46
GOPHER STATE	\$ 13.50	CITY OF LAKE BENTON	\$ 184.45
POSTMASTER	\$ 143.00	LINCOLN CTY TREASURER	\$ 4,901.50
UTILITY CONSULTANTS	\$ 123.77	TODD DRAPER	\$ 32.00
PAT HAYNES	\$ 250.00	MN LIFE	\$ 5.10
CHAMBER-CVB	\$ 1,544.96	SW SANITATION	\$ 7,410.82
BIOAG	\$ 1,103.76	TROY NORDMEYER	\$ 32.00
KYLIE ROCHEL	\$ 123.00	ONE OFFICE SOLUTIONS	\$ 30.91
BUFFALO RIDGE NEWS	\$ 880.00	KIBBLE EQUIPMENT	\$ 97.47
WEX HEALTH, INC.	\$ 8.25	PLUM CREEK LIBRARY	\$ 88.00
CENTER POINT	\$ 49.14	LYNN CARPENTER	\$ 336.88
DANNY/MEGAN KROTZER	\$ 250.00	FULLER PAVING	\$ 8,560.00
ENVIRO PUMP PLUS	\$ 1,785.00		

**MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to appoint a new member to the Library board. Library board liaison Trustee Rosie DeZeeuw informed the Council the Library board has been searching for a new board member after former board member Lynn Carpenter was offered the Library Director position. The board is recommending the Council consider appointing Stacy Mergenthal to the Library board. **MOTION** by Rosie DeZeeuw, seconded by Patrick Haynes to appoint Stacy Mergenthal to the Library Board effective November 7, 2022 to complete the term of Lynn Carpenter. Motion carried.

### **COMMITTEE REPORTS:**

Trustee Rosie DeZeeuw – The Library Board met and the circulation stats are up from the previous year. The Library will have their Christmas open house on December 3, 2022 which will include a story hour. The Winter Reading Program (WRP) will begin in January.

Trustee Patrick Haynes – The EDA meets Wednesday.

**MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to approve the Committee Reports. Motion carried.

### **ADMINISTRATOR/CLERK REPORT:**

Southwest Initiative Foundation and the Upper Minnesota Valley Regional Development Commission are hosting a presentation on redeveloping underused spaces in our community on Tuesday, November 15, 2022 at Granite Falls Pioneer Public Television Building at 7:00 PM with a free meal at 6:00 PM. A brief outline of the event was given to the Council. If anyone is interested in attending, please let Administrator/Clerk Eileen Christensen know and she will RSVP for you or forward the information on to the Council to RSVP themselves.

### **MAYORAL REPORT:**

Mayor Michael Carpenter informed the Council the City has received six applications for the Public Works Maintenance Supervisor position. The closing date for applications is November 18, 2022 at 3:00 PM. Mayor Michael Carpenter would like to have a committee meeting consisting of himself, Patrick Haynes, Maintenance Supervisor Todd Draper and Administrator/Clerk Eileen Christensen on Friday, November 18, 2022 at 3:00 PM. **MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to approve the hiring committee meet on Friday, November 18, 2022 at 3:00 PM. Motion carried.

Mayor Michael Carpenter then reminded the Council that Scot Leddy with Banner Associates will have the preliminary design layout for future development at the Johnson Commercial Park on November 14, 2022. Lincoln-Pipestone Rural Water (LPRW) has requested to view a copy of the design when it is completed. When the preliminary design is presented to the City, Mayor Michael Carpenter requested the Council authorize anyone interested in future development at Johnson Commercial Park can review the design plan. **MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to authorize any interested party in the future development at Johnson Commercial Park can review the design plan. Motion carried.

Mayor Michael Carpenter then reminded the Council after the election tomorrow, he would like to schedule a special meeting to review the televising that was completed earlier this spring. The newly elected Council members will also be invited to attend this meeting. The Council will set a meeting at the November 21, 2022 regular meeting.

Mayor Michael Carpenter informed the Council they will need to continue this evening's meeting to another night as the City Council serves as the canvassing board for City elections. The Council needs to meet to canvass the returns and declare the results within three to ten days after the general election.

**MOTION** by Rosie DeZeeuw, seconded by Patrick Haynes to continue the meeting to canvas the votes on Tuesday, November 15, 2022 at 11:00 AM. Motion carried.

### **NOVEMBER 15, 2022**

The November 7, 2022 meeting of the Lake Benton City Council was continued at 11:00 AM on November 15, 2022 for the purpose of canvassing the results of the City election on November 8, 2022. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, and Patrick Haynes were present. Trustees Mark Dunn and Daryl Schlapkohl were absent. City Administrator/Clerk Eileen Christensen was also present.

The Summary of Votes cast for Mayor for a two-year term was reviewed. Michael W. Carpenter filed for the position of Mayor. Votes cast as follows: Michael W. Carpenter with 190 votes. There were three (3) write-in votes. **MOTION** by Rosie DeZeeuw, seconded by Patrick Haynes to declare Michael W. Carpenter winner of the office of Mayor for a two-year term. Motion carried.

The Summary of Votes cast for one office of Trustee for a two-year term was reviewed next. Patrick Haynes filed for the two-year term of Trustee. Votes cast as follows: Patrick Haynes with 189 votes. There were no write-in votes. **MOTION** by Rosie DeZeeuw, seconded by Patrick Haynes to declare Patrick Haynes winner of the office of Trustee for a two-year term. Motion carried.

The Summary of Votes cast for two offices of Trustee for a four-year term was reviewed next. Karen Lichtsinn and Scott Christensen filed for the four-year term of Trustee. Votes cast as follows: Karen Lichtsinn with 166 votes and Scott Christensen with 157 votes. There were ten (10) write-in votes. **MOTION** by Patrick Haynes, seconded by Rosie DeZeeuw to declare both Karen Lichtsinn and Scott Christensen winners of the office of Trustees for a four-year term. Motion carried.

The next regular Council meeting is scheduled for November 21, 2022 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Rosie DeZeeuw, seconded by Patrick Haynes and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK