

MAY 20, 2019

The Regular Meeting of the Lake Benton City Council was held on Monday, May 20, 2019 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth, Trustees Rosie DeZeeuw, Mark Dunn, Dave Enke, and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, Darcy Miller-Insurance Agent at Buffalo Ridge Agency, Roger Rudebusch, Jean Carr and John Lichtsinn-Cemetery Board, Karen Lichtsinn-LB Chamber-CVB, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order.

The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of May 6, 2019 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of May 6, 2019. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

C & B OPERATIONS	\$ 307.00	QUARNSTROM & DOERING	\$ 1,760.00
L-P RURAL WATER	\$ 4,393.85	RETHWISCH & SON	\$ 84.97
EXPRESSWAY	\$ 1,087.29	RICK'S WELDING	\$ 14.00
CITY OF LAKE BENTON	\$ 228.92	POSTMASTER	\$ 116.55
UTILITY CONSULTANTS	\$ 371.37	LB CHAMBER-CVB	\$ 200.85
LB DINER'S CLUB	\$ 470.00	CORE & MAIN	# 156.34
GARY NORDMEYER	\$ 500.00	USA BLUE BOOK	\$ 120.99
AFTERHOUR GRAPHICS	\$ 175.00	BIOAG ENERGY	\$ 254.70
BIERSCHBACH EQUIP	\$ 152.36	CARDMEMBER SRVCS	\$ 339.68
SUPER SEPTIC & EXC	\$ 20,000.00	LINCOLN CTY AUDITOR	\$ 1,218.90
ONE OFFICE SOLUTION	\$ 42.90	JON WORTH	\$ 300.00
BUFFALO RIDGE NEWS	\$ 208.00	MIKE CZECH	\$ 64.96
AARON CHRISTENSEN	\$ 12.06		

MOTION by Dave Enke, seconded by Rosie DeZeeuw to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

PUBLIC WORKS UPDATE

Maintenance Supervisor Todd Draper thanked the Council for purchasing the Godwin 6" pump. Jon Worth and Troy Nordmeyer drove to Pelican Rapids to pick it up and it works great. The department has two 3" pumps the City purchased in the 1990's and would like to get rid of them. This Wednesday Minnesota Rural Water is having certified training on wastewater with 30 participants registered. Todd felt this would be a good opportunity to see if any of the participants would be interested and sell the two pumps. **MOTION** by Dave Enke, seconded by Daryl Schlapkohl to get the best offer on the two 3" pumps. Motion carried.

Maintenance Supervisor Todd Draper then reminded the Council this week is clean up week. The Maintenance department will be collecting appliances tomorrow and will work around the weather forecast to collect branches.

Maintenance Supervisor Todd Draper reminded the Council the DNR Water Access project is coming up on July 8, 2019. There are some issues that need to be addressed that include removing a tree and remove the restroom and concrete. A new 1" water line will also need to be bored in prior to construction. The Resort had another leak this past week, and Todd inquired if the owner would be interested in extending the line to their property and pay for their share of the water line. The owner is interested and will pay for their share.

Maintenance Supervisor Todd Draper then informed the Council there was a leak on Lincoln Avenue this past week. Since there is no need for the service line behind the lumber yard, it was disconnected. There is a sink hole on Center Street above the sewer main and Todd will address this issue later this week.

The next item of business was to review/act on the Spectator Liability Insurance for Saddle Horse Holiday. Darcy Miller was in attendance and informed the Council the liability insurance is based on three days to set up, have the show, and take down. The City was given two quotes: the first is for \$1,000,000.00 for each occurrence, \$3,000,000.00 general aggregate, and \$1,000.00 med pay for a total of \$430.00, excluding the terrorism insurance coverage. The second quote is for \$1,000,000.00 for each occurrence, \$3,000,000.00 general aggregate, and \$5,000.00 med pay for a total of \$480.00, excluding the terrorism insurance. In prior years, the City used a different carrier and had the \$5,000.00 med pay. Last year the City went with another carrier and just took the \$1,000.00 med pay. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the purchase of the special spectator liability insurance for Saddle Horse Holiday at the cost of \$480.00 to be split between the Lake Benton Chamber, Dakota-MN Saddle Horse – Lincoln County and the City of Lake Benton. Motion carried. **MOTION** by Mark Dunn, seconded by Dave Enke to exclude the terrorism rider. Motion carried.

The next item of business was to meet with the Cemetery Board on funding issues. Board members Roger Rudebusch, Jean Carr and John Lichtsinn were in attendance to gather ideas from the Council on funding issues they are currently facing with the cemetery.

The board members informed the Council they had come to the City several years ago to request assistance on funding but were denied. The board is short on funding and they are trying to get donations and sell plots, but they are still short on money. The board was hoping the City can assist with the mowing contract of \$8,500.00 which is paid in five (5) payments of \$1,700.00. The board applied for a grant for \$500.00 but that doesn't get them very far, and a single lot, 4' x 10', sells for \$500.00. The board requested the City to consider assisting them when it is necessary.

Discussion took place on working with strategies in the interim until the last payment is made for the 2019 mowing contract. The board will attend the regular Council meeting on August 19, 2019 and discuss their funding situation at that time.

The board then informed the Council there is an abandoned well in the Cemetery and is deteriorating. The City is responsible for taking care of the abandoned well before someone gets hurt. **MOTION** by Daryl Schlapkohl, seconded by Rosie DeZeeuw to authorize Maintenance Supervisor Todd Draper to contact Jerry Minet to seal the well, and the City will cover the expenses. Motion carried.

The next item of business was to review/act on a Fireworks Display Permit for the Lake Benton Chamber for Saddle Horse Weekend. Karen Lichtsinn was in attendance to request approval of the Fireworks Display Permit for Pyrotechnic on Friday, June 14, 2019 at 10:00 PM.

Karen identified some City property north of the former Ridge in the southwest corner that will be ideal for Pyrotechnic to shoot the display. Pyrotechnic covers the insurance for the Chamber and City. Next Era Energy contacted Mayor Bob Worth and informed him they want to support the community at their annual Saddle Horse Weekend and inquired what they can do. Next Era Energy will be funding the fireworks display. The Chamber and Pyrotechnic will work with the Fire Department and Police Department. Karen then requested permission to use the land west of Highway 75 and south of Highway 14 for the fireworks display.

MOTION by Dave Enke, seconded by Mark Dunn to give Pyrotechnic permission to use the City's property behind the former Ridge (west of Highway 75 and south of Highway 14) to shoot the display. Motion carried.

MOTION by Mark Dunn, seconded by Rosie DeZeeuw to approve the Fireworks Display Permit for Pyrotechnic on Friday, June 14, 2019 at 10:00 PM. Motion carried.

The next item of business was to review/act on the lease agreement between the City of Lake Benton and CHS. The lease agreement consists of leasing CHS's lot by the railroad tracks on the north end of town to park vehicles and equipment. The City was to limit parking on the property to a maximum of 48 hours at any given time, and vehicles and equipment must be kept at least 40 feet from the railroad tracks.

Because the City cleared the property of debris, mowed and sprayed the weeds, CHS waived the lease payment for three (3) years. The lease payment of \$10.00 per month or \$120.00 per year is due and payable effective July 1, 2019.

Discussion took place if the City is still interested in leasing the property. A lot of people park there and use it. The City hasn't put a lot of money into it and the area is nice to have when moving snow. Perhaps some of the people that park there and use it will be willing to fix the ruts.

MOTION by Daryl Schlapkohl, seconded by Dave Enke to continue the lease for three years and pay \$120.00 a year. Motion carried.

The next item of business was to open a checking account for the most recent Rehab/Grant Program with DSI. This program was previously approved by the City Council and awarded earlier this year. This account will be used for depositing funds from the state and to pay invoices incurred from contractors for the project. The Mayor and Administrator/Clerk will be the signatures on the card.

MOTION by Mark Dunn, seconded by Rosie DeZeeuw to approve opening a checking account for the most recent Rehab/Grant Program with DSI. Motion carried.

The next item of business was to discuss the dog issues in town. There are several dogs running around without leashes and going on other homeowner's property. Mayor Bob Worth has received a fair amount of complaints about dogs doing their job on other owner's lawns. People need to be aware and responsible for your own pets. Discussion took place that if dogs are running loose, the City should consider taking them to Marshall or Brookings and the dog owners will be responsible for paying \$100.00 to get their dog back. This issue will be analyzed further when the Council updates the Ordinances.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – No report.

Trustee Dave Enke – The EDA met a couple weeks ago. Business owner of the building across the street, Tom Gow, was in attendance to offer to sell the building to the EDA/City. The EDA board inquired if Tom would consider leasing the building with an option to buy. Tom said he would rather sell it outright, but will consider leasing with the option to buy. The heat has not been on for a few years, and Tom left a key with the EDA board so they could do a walk thru. This issue was tabled for another meeting. The Chamber approached the EDA on their interest to place a full page color ad in the Brookings Register Suddenly Summer Tourism guide and split the cost. This is a good opportunity to advertise the lots in the Mork/Giles Addition. The board is still working on a repayment plan with the Showboat Pavilion. The board discussed the Fink property east of town and possible preliminary discussion with Next Era Energy for a lay down sight.

Trustee Daryl Schlapkohl – No report.

ADMINISTRATOR/CLERK REPORT:

No report.

MAYORAL REPORT:

No report.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Rosie DeZeeuw and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK