

MARCH 5, 2018

The Regular Meeting of the Lake Benton City Council was held on Monday, March 5, 2018 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth presided. Trustees Rosie DeZeeuw, Mark Dunn, David Enke and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Police Chief Tony Sievert, and Roger Rudebusch were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of February 20, 2018 were reviewed. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of February 20, 2018. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

OTTERTAIL	\$ 2,343.29	USTI	\$ 2,245.14
QUARNSTROM/DOERING	\$ 1,204.50	QUARNSTROM/DOERING TRUST	\$ 5,000.00
L-P RURAL WATER	\$ 3,321.00	LB HARDWARE	\$ 23.98
TODD DRAPER	\$ 32.00	PAT HAYNES	\$ 348.00
MN DEPT OF HEALTH	\$ 516.00	XION TECH	\$ 200.00
BIOAG ENERGY	\$ 604.77	TROY NORDMEYER	\$ 32.00
ALEX AIR APPARATUS	\$ 665.00	CONT. RESEARCH	\$ 509.57
KYLIE ROCHEL	\$ 40.00	ONE OFFICE SOLUTION	\$ 14.26
KENNEDY & GRAVEN	\$ 814.61	BUFFALO RIDGE NEWS	\$ 33.00
DISPLAY SALES	\$ 70.00	PLUM CREEK LIBRARY	\$ 3,498.23

MOTION by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

POLICE REPORT:

The Police Report for February was given by Police Chief Tony Sievert. The parts for fixing the squad are not in yet, and we are anticipating the squad will be out of commission no more than one day. **MOTION** by Dave Enke, seconded by Mark Dunn to approve the Police Report for February. Motion carried.

The next item of business was to review/act on financing for the 2018 John Deere Mower/Snow Blower. The total amount owed for the purchase is \$24,795.00. The City currently has \$19,500.00 in CDs for Public Works Capital Outlay. After consulting with the auditor, it was suggested the City use the CDs because that is why they were created. However, since two of the CDs were created two months ago, the City will take a loss with the penalty. It was suggested that in the future the City create a saving account specifically for Public Works Outlay – like the Assessment Account – rather than creating so many CDs.

MOTION by Dave Enke, seconded by Daryl Schlapkohl to approve cashing the four (4) CDs for \$19,500.00 for Public Works Outlay, and charging the Public Works Heavy Equipment fund \$5,795.00. Motion carried.

MOTION by Dave Enke, seconded by Mark Dunn to create a new savings account for Public Works Capital Outlay. Motion carried.

The next item of business was to review/act on cutting down the ash trees by the ball field and tennis courts that are capable of getting the Emerald Ash Borer. City Tree Inspector Jim Roggenbuck informed the Council at their February 20, 2018 meeting that he would remove the trees at no charge to the City but requested the City plant new ones in place of the ash trees.

Mayor Bob Worth requested Trustees Daryl Schlapkohl and Mark Dunn look into purchasing new trees in the fall and plan to plant them next spring. It was recommended the City look into who actually owns the lots, the City or the EDA. The EDA is considering an expansion of potential housing units like the current 4-Plexes or something on a higher scale in that area.

MOTION by Mark Dunn, seconded by Dave Enke to approve having City Tree Inspector Jim Roggenbuck remove the ash trees by the ball field and tennis courts at no charge to the City. Discussion of purchasing and planting new trees in place of the ash trees will be reviewed at a later date. Motion carried.

The next item of business was to review/act on Plum Creek Library System's Agency Agreement. Jim Trojanowski, Director of Plum Creek Library System, requested the City approve the new agency agreement which shall be reviewed for possible revision as deemed necessary by the Board of Trustees not less frequently than every ten (10) years.

City Attorney Mike Cable reviewed the agreement last summer when the agreement was thought to be completed and gave his approval. The Library Board approved the agreement at their February 22, 2018 meeting. The Council will also need to authorize the Mayor's signature.

MOTION by Daryl Schlapkohl, seconded by Rosie DeZeeuw to approve the Plum Creek Library System's Agency Agreement and authorize the Mayor's signature. Motion carried.

The next item of business was to review/act on The Center Post – Approve Earnest Money Contract of Sale, Approve Methamphetamine Production Disclosure Statement, and Approve Exhibit "A" Fixtures and Personal Property. The Earnest Money in the amount of \$5,000.00 will be sent to City Attorney Mike Cable's office made payable to Quarnstrom & Doering, P.A. Trust Account. The sale closing date is scheduled for April 1, 2018.

MOTION by Daryl Schlapkohl, seconded by Dave Enke to approve the Earnest Money Contract of Sale in the amount of \$5,000.00 to be made payable to Quarnstrom & Doering, P.A. Trust Account. Motion carried.

MOTION by Mark Dunn, seconded by Rosie DeZeeuw to approve the Methamphetamine Production Disclosure Statement. Motion carried.

MOTION by Daryl Schlapkohl, seconded by Dave Enke to approve Exhibit "A" Fixtures and Personal Property. Motion carried.

PUBLIC WORKS UPDATE:

No report.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – No report.

Trustee Daryl Schlapkohl – No report.

Trustee Dave Enke – The Library Board met last week and the check-out policy for the Chromebooks was approved and now patrons are able to check them out of the Library. The annual state report has been completed and submitted. The Board approved the Plum Creek Library System's Agency Agreement that was also endorsed by the City Council earlier this evening. The EDA meets next Wednesday.

ADMINISTRATOR/CLERK REPORT:

City Administrator/Clerk Eileen Christensen informed the Council that Phil Nasby with the DNR contacted her and requested to meet with her, Todd Draper and a couple Councilmembers to review the survey that was just completed. Last May the City agreed to share half the cost to get the survey completed around Al's Boat Landing. Maintenance Supervisor Todd Draper, Trustee Dave Enke, Trustee Daryl Schlapkohl and City Administrator/Clerk Eileen Christensen will be meeting with Phil Nasby and Kent from the DNR on Wednesday, March 21, 2018 at 10:00 AM at the Heritage Center/City Office to review the survey.

MAYORAL REPORT:

Mayor Bob Worth informed the Council they may need to go into closed session at the next meeting.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Dave Enke and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK