

## MARCH 19, 2018

The Regular Meeting of the Lake Benton City Council was held on Monday, March 19, 2018 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth presided. Trustees Rosie DeZeeuw, Mark Dunn, David Enke and Daryl Schlapkohl were present. City Attorney Mike Cable, City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, Police Chief Tony Sievert, Roger Rudebusch, Don Evers, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

Mayor Bob Worth called for a motion to go into closed Executive Session regarding Mediation. 5:30 PM – **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to go into closed Executive Session regarding Mediation. Motion carried.

6:14 PM – **MOTION** by Mark Dunn, seconded by Dave Enke to leave closed Executive Session. Motion carried.

The minutes of the Regular Meeting of March 5, 2018 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of March 5, 2018. Motion carried.

### **CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

ITC	\$ 283.41	USTI	\$ 1.20
M & H COMMUNICATIONS	\$ 60.00	LAKE BENTON PARTS	\$ 63.60
LB HARDWARE	\$ 120.38	EXPRESSWAY	\$ 598.28
CITY OF LAKE BENTON	\$ 134.44	S & P GLOBAL RATINGS	\$ 11,000.00
S & E AUTO	\$ 404.70	LAKE BENTON SCHOOL	\$ 2,000.00
DEV. SERVICES, INC.	\$ 3,688.19	SW SANITATION	\$ 3,595.50
NORTHLAND SECURITIES	\$ 150.00	BLUE ROSE CAPITAL ADV	\$ 2,000.00
BIOAG ENERGY SRVCS	\$ 599.76	CARDMEMBER SERVICES	\$ 733.46
VERIZON	\$ 35.45	ONE OFFICE SOLUTIONS	\$ 75.50
KENNEDY & GRAVEN	\$ 1,140.05	THOMAS PLUMBING	\$ 159.00

**MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on a Resolution Accepting a Donation to the Library. The Library received the following donation:

- Ethel Anderson - \$10.00 in memory of Faye Meyer

Minnesota Statutes state the Library can accept donations for the benefit of recreational services. The Council needs to pass a resolution accepting the donations to the Library. **MOTION** by Mark Dunn, seconded by Dave Enke to approve the Resolution Accepting a Donation of \$10.00 from Ethel Anderson. Motion carried.

The next item of business was to review Legal Counsel's Title Opinion regarding the Center Post Real Estate Abstracts. City Attorney Mike Cable informed the Council there are no issues with the abstracts. The mortgage was filed on the property, and he is putting together the closing documents and statements to give to the seller's attorney for review.

The seller, Tom Kampmann, will incur some expenses some of which will include the filing of the Satisfaction of Mortgage, and the 2018 property taxes. Mike will have the Satisfaction of Mortgage filed on the property for the closing.

The next item of business was to review/act on creating a new Ad Hoc Committee for the Center Post building. Mayor Bob Worth requested the Council consider an Ad Hoc Committee for this project. The committee would consist of City Administrator/Clerk Eileen Christensen, Mayor Bob Worth, a Trustee, an EDA member, a Legion member, and two to three business/community members.

The purpose of this committee would be to evaluate the maintenance, repairs, and furniture needed for the new facility, promote and market the new facility, and evaluate the current Community Center with the Memorial outside.

Mayor Bob Worth suggested appointing, Trustee Daryl Schlapkohl, City Administrator/Clerk Eileen Christensen, EDA member Todd Draper, Mayor Bob Worth, Legion member Don Evers, business owners Al Trigg and Scott Christensen, and community member Jenny Nordmeyer.

**MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to appoint Mayor Bob Worth, Trustee Daryl Schlapkohl, City Administrator/Clerk Eileen Christensen, EDA member Todd Draper, Legion member Don Evers, business/community members Al Trigg, Scott Christensen and Jenny Nordmeyer to the Community Center Ad Hoc Committee. Motion carried.

The next item of business was to review/act on renewing Palisades LP Contract. Maintenance Supervisor Todd Draper informed the Council the City currently has a contract with Palisades which expires on May 31, 2018. In the past, the City has contracted LP in the fall, but the best price for contracting LP is in the spring. CHS and CPS will not give the City a price on LP until after the summer fill.

City Administrator/Clerk Eileen Christensen provided the Council with the City's LP usage for the 2017-2018 season which shows a surplus of approximately 4,000 gallons. Todd also informed the Council the Center Post will use approximately 2,500 gallons a year. There will more than likely be one more fill which could leave the City with approximately 16,000 gallons for the 2018-2019 season.

The Council may want to consider renewing the contract with Palisades for 14,000 gallons of LP at \$1.199 per gallon for the 2018-2019 heating season. Palisades also provided the City a contract for the 2018-2019 heating season which includes a prepaid contract or a 20% down contract at \$1.249 per gallon. **MOTION** by Mark Dunn, seconded by Dave Enke to renew the prepaid LP contract with Palisades for the 2018-2019 heating season for 14,000 gallons of LP at \$1.199 per gallon. Motion carried.

The next item of business was to review/act on the Street Improvement Project on Harrison Street. Maintenance Supervisor Todd Draper was available to explain the report received from Banner and Associates for the street improvement on Harrison Street for water repair and construction, curb & gutter, and asphalt. The total cost estimate is \$109,000.00. The Construction Administration and Observation, Design and Building are preliminary numbers and the cost of those items may come in lower than what is shown on the Opinion of Probable Project Cost.

Maintenance Supervisor Todd Draper informed the Council there should not be any issues with the property owners on the assessment. However, there is one property owner that presently has water to their home but chooses to use their well water instead.

**MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to accept the report from Banner and Associates for Street Improvement on Harrison. Motion carried.

The Council then needed to approve the Resolution Receiving the Feasibility Report and Call for a Public Hearing on the improvement. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the Resolution Receiving the Feasibility Report and called for a public hearing on the improvement to be set for Monday, April 16, 2018 at 5:15 PM at the Heritage Center/City Office should the hearing be published in the allotted time prior to the hearing. Should the publications of the hearing require more time, the public hearing on the improvement will be set for Monday, May 7, 2018 at 5:15 PM at the Heritage Center/City Office. Motion carried.

**PUBLIC WORKS UPDATE:**

There was an issue with the snow removal on Prospect Street by the school. Due to the sidewalk by the school, the City is only able to plow the street one way. After a large snow storm, the snow ends up in the driveways of the four property owners on that street. Maintenance Supervisor Todd Draper talked with Steve Bennett at the school, and the City and the school will split the street down the middle with the City moving half and the school moving the other half. This will alleviate the large snow amounts by the property owner's driveways.

Trustee Daryl Schlapkohl wanted to let the Council know what a great job Troy Nordmeyer did with the snow removal when Maintenance Supervisor Todd Draper was gone.

**COMMITTEE REPORTS:**

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – No report.

Trustee Dave Enke – The EDA met last week. Items of discussion included the closing date of The Center Post of April 2, 2018, and there is no change at this time on the CHS property. The EDA will have the ability to expand potential housing with a company known as REED (Rural Electric Economic Development) who will work with the EDA if they decide to move forward with the project.

The Lincoln County Economic Development Commission (LCEDC) is working with Child Care Nutrition, Inc. (CCNI) to host a county wide child care provider banquet. There are approximately 20 day care providers in the county and this banquet is in recognition of them. There is not a lot of change regarding the local EDA loan. The individuals remain overdue on the loan to the EDA but are current with their loan to SWIF. The wind tower contractors may be in Lake Benton later than anticipated as they will be going to Nebraska first.

Trustee Daryl Schlapkohl – The Opera House met last week and their first play of the year – “Broadway Meets Lake Benton” did very well. The Opera House spent \$7,000.00 putting in a new light bar and computer system for their lighting. Dave Norgaard is getting estimates on insulating and foaming the back of the stage to keep it warmer.

Trustee Daryl Schlapkohl assisted with the snow removal last week and felt bad that there are still residents that don't move their vehicles. It makes it very difficult for the Maintenance crew to remove snow. This item should be addressed before next winter.

**ADMINISTRATOR/CLERK REPORT:**

City Administrator/Clerk Eileen Christensen reminded the Council the 2018 Lake Benton Board of Appeal and Equalization Meeting is scheduled for Tuesday, April 10, 2018 at 7:00 PM at the Heritage Center/City Office. County Assessor Bruce Nielsen will be in attendance to answer questions from the Council and citizens of Lake Benton regarding property taxes.

City Administrator/Clerk Eileen Christensen received an e-mail from Corporation for National Community Service to recognize and participate in this year's National Service Recognition Day. The City has given support for this in the past and would like to include the City in their list of participating Mayors and City officials for 2018. **MOTION** by Mark Dunn, seconded by Dave Enke to participate in this year's National Service Recognition Day and approve the Proclamation declaring Recognition Day for National Service on April 3, 2018. Motion carried.

Informational: There will be a public hearing at 6:00 PM on Tuesday, April 3, 2018 at the Community Center in the matter of the Site Permit Amendment Application Proposed Upgrades to the Lake Benton Power Partners, LLC Wind Energy Generation Facility in Lincoln County, Minnesota.

**MAYORAL REPORT:**

Mayor Bob Worth is looking forward to working with the Ad Hoc Committee on the former Center Post. The committee will set their first meeting after the closing of the property.

Trustee Daryl Schlapkohl reminded the Council that he, Trustee Dave Enke, Maintenance Supervisor Todd Draper and City Administrator/Clerk Eileen Christensen will be meeting with Phil Nasby and Kent Skar this Wednesday to review the survey for the boat access at Al's Landing.

There being no further business to come before the Council at this time, a **MOTION** was made by Rosie DeZeeuw, seconded by Daryl Schlapkohl and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK