

JUNE 6, 2022

The Regular Meeting of the Lake Benton City Council was held on Monday, June 6, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Mark Dunn, Patrick Haynes and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, and Maintenance Supervisor Todd Draper were also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of May 16, 2022 were reviewed. **MOTION** by Rosie DeZeeuw, seconded by Mark Dunn to approve the minutes of the Regular Meeting of May 16, 2022. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

ECOLAB	\$ 105.00	BOLT'S LB GROCERY	\$ 42.04
OTTERTAIL	\$ 2,312.52	ITC	\$ 342.41
LEAGUE OF MN CITIES	\$ 46.00	QUARNSTROM-DOERING	\$ 1,763.62
COUNTRY SIDE NURSERY	\$ 303.48	EXPRESSWAY	\$ 613.28
THOMAS ELECTRIC	\$ 3,779.92	GOPHER STATE	\$ 9.45
BUFFALO RIDGE AGENCY	\$ 522.00	LINCOLN CTY TREAS	\$ 4,000.00
TODD DRAPER	\$ 32.00	PAT HAYNES	\$ 250.00
MN LIFE	\$ 5.10	TASTE OF HOME	\$ 10.00
HEIMAN, INC.	\$ 88.00	MN DEPT OF HEALTH	\$ 789.00
SOUTHWEST SANITATION	\$ 3,710.58	GARY NORDMEYER	\$ 700.00
BIOAG	\$ 1,180.66	LIBRARY JOURNAL	\$ 99.00
PALISADES	\$ 18,799.00	TROY NORDMEYER	\$ 32.00
BOB LICHTSINN	\$ 375.00	KYLIE ROCHEL	\$ 120.00
ONE OFFICE SOLUTIONS	\$ 261.13	MAZAZINE LINE	\$ 12.00
BUFFALO RIDGE NEWS	\$ 410.10	THOMAS PLUMBING	\$ 2,751.58
AMAZON	\$ 222.62	CENTER POINT	\$ 47.94
DANNY-MEGAN KROTZER	\$ 250.00	COUNTRY	\$ 14.00

MOTION by Mark Dunn, seconded by Patrick Haynes to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

PUBLIC WORKS UPDATE:

Maintenance Supervisor Todd Draper provided the Council that the sewer televising has been completed. The City added the repair of an 8" sewer line on Coteau Street and the cleaning of two additional lines. The City does not have the report back at this time, but there were some issues that will need to be addressed and we will not know the extent until the reports are completed. Todd stated there are infiltration issues and does not see the need for larger sewer ponds. During the winter months, the City saw 60,000 gallons a day being pumped, and after the rain this spring the gallons pumped per day increased to 300,000. Todd suggested there are three spots that will need to be fixed and as the City Ordinance states the cost to repair these issues will be the responsibility of the homeowner, and we will need to get the City Attorney involved.

Todd then updated the Council on the Mork and Giles Addition progress. The contractor intended to begin work on the project today, but due to the rain it has been pushed back to begin next week.

Todd then informed the Council that he and Administrator/Clerk Eileen Christensen attended the Lincoln-Lyon County FEMA disaster meeting regarding the damage done after the May 12, 2022 storm. There were two categories the City did not meet the minimum amount of \$3,500.00 in expenses but did meet the minimum amount in the debris removal category. Todd attempted to contact Mueller Pallet to remove the pile of trees on the north end of town, but they have not responded. However, Todd did receive quotes from A & C Excavating and Double D Gravel to get the pile of debris removed and forwarded that information on to FEMA who will make the decision on which quote they will accept. The insurance quotes and bills have been forwarded to the League of Minnesota Cities for shingling half of the south side of the Heritage Center/City Office and the repair of the electrical box for the street lights.

Mayor Michael Carpenter then brought up the picnic shelter on the south side of the 4-Plex Units on Kent Street and asked the Council if they should have Maintenance Supervisor Todd Draper and Maintenance Work Troy Nordmeyer take it down. Trustee Daryl Schlapkohl informed the Mayor and Council that the previous Council approved giving the shelter to the County Park who plan to move it to Norwegian Creek Park no later than July 4, 2022. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the Public Works Update and Sewer Televising Update. Motion carried.

The next item of business was to review/act on Finalization of Transfer of Real Property to Lincoln-Pipestone Rural Water. City Attorney Mike Cable drew up the following documents to be reviewed and approved by Lincoln-Pipestone Rural Water's (LPRW) attorney. LPRW's attorney reviewed and approved the documents as is:

- Proposed Quit Claim Deed to be signed by the City of Lake Benton conveying the real property described in said Deed to Lincoln-Pipestone Rural Water System.
- A Certificate of Resolution Authorizing the Conveyance of Real Property to Lincoln-Pipestone Rural Water System.
- A Resolution for Transfer of Fifteen Acres in Government Lot One (1) in Section Numbered Five (5) of Township Numbered One Hundred Nine (109) North of Range Numbered Forty-Five (45) West of the Fifth Principal Meridian to Lincoln-Pipestone Rural Water System and
- An Agreement Between Lincoln-Pipestone Rural Water System and Tom and Mary Gunnink.

The agreement between Tom and Mary Gunnink and Lincoln-Pipestone Rural Water was drawn up in the event Lincoln-Pipestone Rural Water takes possession of the property during the term of the lease and will result in Gunnink's not being able to harvest their soybean crop, then Lincoln-Pipestone Rural Water will reimburse the Gunnink's an amount of money per acre that was disturbed. Both parties reviewed the agreement and did not have any issues with it. **MOTION** by Daryl Schlapkohl, seconded by Rosie DeZeeuw to approve the Proposed Quit Claim Deed conveying the real property described in said Deed to Lincoln-Pipestone Rural Water System. Motion carried. **MOTION** by Patrick Haynes, seconded by Daryl Schlapkohl to approve the Certificate of Resolution Authorizing the Conveyance of Real Property to Lincoln-Pipestone Rural Water System. Motion carried. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the Resolution for Transfer of Fifteen Acres in Government Lot One (1) in Section Numbered Five (5) of Township Numbered One Hundred Nine (109) North of Range Numbered Forty-Five (45) West of the Fifth Principal Meridian to Lincoln-Pipestone Rural Water System. Motion carried. **MOTION** by Mark Dunn, seconded by Daryl Schlapkohl to approve the Agreement Between Lincoln-Pipestone Rural Water System and Tom and Mary Gunnink. Motion carried.

The next item of business was to review/act on the application for a Gambling Exempt Permit from St. Genevieve's Fall Festival cash raffle on October 2, 2022. Due to the fact the church is having a cash raffle the application requires the local unit of government's acknowledgement and the Mayor's signature. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the Gambling Permit for St. Genevieve's and authorize the Mayor to sign the acknowledgement. Motion carried.

The next item of business was to review/act on a Resolution Accepting Donations to the Library. The Library received a donation from Don & Diane Evers for \$20.00 in memory of Lavar Moon. This donation will be designated for collections. Minnesota Statutes state the Library can accept donations for the benefit of recreational services. The Council needs to pass the resolution accepting the donation to the Library.

MOTION by Mark Dunn, seconded by Daryl Schlapkohl to approve the Resolution Accepting the Donation from Don and Diane Evers for \$20.00 in memory of Lavar Moon to the Library. Motion carried.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report. Mayor Michael Carpenter informed the Council that at the audit meeting in May, the auditor recommended the Fire Department be contacted and provide them with information to consider investing their retirement funds in PERA versus CDs. This gives them an option to generate more money with additional risk. Administrator/Clerk Eileen Christensen contacted the Fire Chief and provided him with information to contact a PERA representative to meet with the Fire Department.

Trustee Rosie DeZeeuw – The Library board met and the circulation numbers for April are comparable to last year. The visit from the Early Childhood Group on April 28, 2022 went well. The library received Library Director Janine Schaap’s resignation due to health reasons. The Summer Reading Program begins June 10, 2022.

Trustee Patrick Haynes – No report.

Trustee Daryl Schlapkohl – No report.

MOTION by Mark Dunn, seconded by Daryl Schlapkohl to approve the Committee Reports. Motion carried.

ADMINISTRATOR/CLERK REPORT:

Administrator/Clerk Eileen Christensen informed the Council there are three residences in Lake Benton that the homeowners have left and did not leave a forwarding address for the City. City staff hired Bob Lichtsinn to clean up and mow 112 E. Bluff Street, 215 S. Fremont Street, and 104 S. Garfield Street before the lawns became unmanageable (prior to the June 6, 2022 Council meeting). The cost of cleaning and mowing the properties will be added to the homeowner’s taxes. Bob has done a great job on cleaning these properties and will mow them throughout the summer months.

MAYORAL REPORT:

Mayor Michael Carpenter asked Trustee Mark Dunn if he and his family would consider riding in the Saddle Horse Holiday parade on behalf of the City Council. Trustee Mark Dunn stated he will talk with his family and get back to the Council.

The next regular Council meeting is scheduled for June 20, 2022 at 5:30 pm.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Patrick Haynes and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK