

JUNE 5, 2023

The Regular Meeting of the Lake Benton City Council was held on Monday, June 5, 2023 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Karen Lichtsinn, Patrick Haynes, and Scott Christensen were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen was also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of May 15, 2023 were reviewed. **MOTION** by Rosie DeZeeuw, seconded by Karen Lichtsinn to approve the minutes of the Regular Meeting of May 15, 2023. Motion carried.

The minutes of the Special Meeting of June 2, 2023 were reviewed. **MOTION** by Patrick Haynes, seconded by Scott Christensen to approve the minutes of the Special Meeting of June 2, 2023. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

OTTERTAIL	\$ 2,009.32	ITC	\$ 425.96
RETHWISCH & SON	\$ 414.31	GOPHER ONE	\$ 22.95
BUFFALO RIDGE AGENCY	\$ 392.00	LINCOLN CTY TREASURER	\$ 4,000.00
UTILITY CONSULTANTS	\$ 474.73	TRAVIS LUSTFIELD	\$ 166.28
PAT HAYNES	\$ 455.19	MN LIFE	\$ 5.10
CNH INDUSTRIAL ACCT.	\$ 139.23	SW SANITATION	\$ 3,703.29
PALIDADES	\$ 17,985.00	TROY NORDMEYER	\$ 32.00
BOB LICHTSINN	\$ 135.00	KYLIE ROCHEL	\$ 173.00
ONE OFFICE SOLUTIONS	\$ 262.15	NORTH SHORE ANALYT	\$ 305.00
CENTER POINT	\$ 49.14	DANNY/MEGAN KROTZER	\$ 250.00
WEST SHORE SERVICES	\$ 650.00		

MOTION by Scott Christensen, seconded by Karen Lichtsinn to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on the Floodplain Management Ordinance to call for a public hearing on Chapter 172 Ordinance No. 215. The DNR approved the City of Lake Benton Floodplain Management Ordinance and requested the City call for a public hearing and publish the hearing in the newspaper ten (10) days prior to the public hearing. The public hearing cannot be sooner than July 3, 2023 as the notice cannot be published in the newspaper until June 14, 2023. **MOTION** by Rosie DeZeeuw, seconded by Patrick Haynes to call for a public hearing on the Floodplain Management Ordinance Chapter 172 Ordinance No. 215 to be held on Monday, July 3, 2023 at 5:45 PM. The public hearing notice will be published in the Lake Benton Valley Journal on June 21, 2023 and June 28, 2023. Motion carried.

The next item of business was to review/act on the Resolution for Approving County Project within Municipal Corporate Limits. Lincoln County plans to reconstruct and place sidewalks and pedestrian ramps within the City of Lake Benton. The previous Council approved supporting the County Pedestrian Ramp Reconstruction in January and May 2019 and will participate in the project by contributing 20% not to exceed \$20,000.00 for the necessary sidewalk updates. The City has \$20,000.00 secured in CDs

for this project. Lincoln County sent the Concrete Removal Plans and Concrete Placement Plans for the City's review. The County is not sure on an estimated start date, but their hope is to get Lake Benton done by the Fall of 2023. This, of course, is all dependent on when the federal government gives them a letting date, how the bids come in, and contractor schedules. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to approve the Resolution for Approving County Project within Municipal Corporate Limits. Motion carried.

The next item of business was to review/act on the application for a Gambling Exempt Permit for St. Genevieve's Fall Festival cash raffle on October 8, 2023. Due to the fact the church is having a cash raffle the application requires the local unit of government's acknowledgement and the Mayor's signature. **MOTION** by Karen Lichtsinn, seconded by Patrick Haynes to approve the Gambling Permit for St. Genevieve's and authorize the Mayor to sign the acknowledgement. Motion carried.

The next item of business was to review/act on a building permit for Perry and Kim Hansen to install a 12' x 16' utility shed in the back yard of their property at 312 S. Garfield Street. Perry and Kim were given the setbacks in which to install the shed and the \$25.00 application fee has been paid. There are no setback concerns and everything is in compliance with the Ordinance. **MOTION** by Rosie DeZeeuw, seconded by Scott Christensen to approve the building permit for Perry and Kim Hansen to install a 12' x 16' utility shed in the back yard of their property at 312 S. Garfield Street. Motion carried.

The next item of business was to review/act on a City License for the Lake Benton Resort on June 17, 2023. Jack and Marie Christiansen are having a ribbon cutting ceremony for the improved pier during Saddle Horse Holiday on Saturday, June 17, 2023 at Lakeside Park. Jack and Marie requested the Lake Benton Resort apply for the permit to serve alcohol from 2:00 PM to 7:00 PM on Saturday, June 17, 2023 during their event. The Minnesota Statutes state the governing body of a municipality may authorize a holder of a retail on-sale intoxicating liquor license issued by the municipality to dispense liquor off premises at a community festival held within the municipality. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to approve the City License for the Lake Benton Resort to serve alcohol at Lakeside Park on Saturday, June 17, 2023 from 2:00 PM to 7:00 PM. Motion carried.

The next item of business was to review/act on a Resolution Accepting Donations to the Library. The Library received donations from Don and Diane Evers for \$20.00 in memory of Phyllis Kuhn, Don and Diane Evers for \$20.00 in memory of Darlene Carpenter, Deloris Johansen for \$20.00 in memory of Darlene Carpenter, Brent and Connie Bressler for \$20.00 in memory of Darlene Carpenter, Brent & Connie Bressler for \$20.00 in memory of Phyllis Kuhn, and Ethel Anderson for \$50.000 in memory of Darlene Carpenter. These donations will be designated for collections. Minnesota Statutes state the Library can accept donations for the benefit of recreational services. The Council needs to pass the resolution accepting the donation to the Library. Mayor Michael Carpenter thanked the donators for the donations. **MOTION** by Karen Lichtsinn, seconded by Rosie DeZeeuw to approve the Resolution Accepting the Donations from Don and Diane Evers for \$20.00 in memory of Phyllis Kuhn, Don and Diane Evers for \$20.00 in memory of Darlene Carpenter, Deloris Johansen for \$20.00 in memory of Darlene Carpenter, Brent and Connie Bressler for \$20.00 in memory of Darlene Carpenter, Brent & Connie Bressler for \$20.00 in memory of Phyllis Kuhn, and Ethel Anderson for \$50.00 in memory of Darlene Carpenter to the Library. Motion carried.

COMMITTEE REPORTS:

Trustee Rosie DeZeeuw – The Library board met and the patrons into the library and circulation stats are up from April 2022. The Summer Reading Program begins Friday, June 9, 2023. Upcoming summer programs include The Honey Guy, Oz Brothers and Max Fleet.

Trustee Karen Lichtsinn – No report.

Trustee Scott Christensen – The Fire department sent letters out for their street dance to be held over Saddle Horse Holiday.

Trustee Patrick Haynes – No report.

MOTION by Patrick Haynes, seconded by Scott Christensen to approve the Committee Reports.
Motion carried.

ADMINISTRATOR/CLERK REPORT:

Administrator/Clerk Eileen Christensen met with representatives from OtterTail Power (OTP) two weeks ago to discuss options to put an Electric Vehicle Charging Station in downtown Lake Benton. OTP is aiming to have a DC Fast charging network approximately every 60 miles throughout their territory in Minnesota (11 stations from Karlstad to Lake Benton on Highway 75). After looking at the downtown area, OTP and Administrator/Clerk Eileen Christensen agreed they did not see any potential locations for a charging site. Administrator/Clerk Eileen Christensen inquired if the Council had any recommendations or ideas that may have been overlooked and if they would like additional information. After some discussion, the Council requested additional information from OtterTail Power. **MOTION** by Karen Lichtsinn, seconded by Scott Christensen to authorize the Administrator/Clerk to invite Greg Nelson with OtterTail Power to attend the June 20, 2023 meeting to provide additional information on the Electric Vehicle Charging Stations. Motion carried.

Administrator/Clerk Eileen Christensen informed the Council that Juneteenth (June 19, 2023) is a public holiday and State law defines a set of public holidays when no public business may be transacted except to deal with emergencies. The transaction of public business includes conducting public meetings. Juneteenth is to start in 2024, but possibly still in 2023. On May 23, 2023, a provision included in the state and local government omnibus bill adjusts the previous effective date to make the holiday required this year. Therefore, the City offices will be closed and the next regular Council meeting date will be Tuesday, June 20, 2023.

MOTION by Rosie DeZeeuw, seconded by Karen Lichtsinn to approve the Administrator/Clerk report.
Motion carried.

MAYORAL REPORT:

Mayor Michael Carpenter reminded the Council of the internment on June 9, 2023 for Glenn Cyriacks. The public is invited to attend the internment at St. Johns cemetery four (4) miles west of town, and the meal at the Lake Benton Area Community and Event Center. The internment ceremony will also be videotaped.

Mayor Michael Carpenter then stated that Saddle Horse Holiday begins the following week of June 12, 2023 which will include several new events. The dedication of the pier will also take place on Saturday, June 17, 2023 at 3:00 PM at Lakeside Park.

The next regular meeting is Tuesday, June 20, 2023 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Karen Lichtsinn, seconded by Scott Christensen and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK