

JUNE 2, 2025

The Regular Meeting of the Lake Benton City Council was held on Monday, June 2, 2025 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Patrick Haynes presided. Trustees Rosie DeZeeuw, Karen Lichtsinn, Jon Olson, and Scott Christensen were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen and Curtis Rethwisch were also present.

Mayor Patrick Haynes called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Patrick Haynes then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so, they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of May 19, 2025 were reviewed. **MOTION** by Karen Lichtsinn, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of May 19, 2025. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

LAKE BENTON GROCERY	\$ 3.09	OTTERTAIL	\$ 1,812.65
QIARNSTROM & DOERING	\$ 1,576.50	RETHWISCH & SON	\$ 4.99
STATION ONE	\$ 439.83	BUFFALO RIDGE AGENCY	\$ 334.88
TRAVIS LUSTFIELD	\$ 32.00	PAT HAYNES	\$ 384.65
MN DEPT OF HEALTH	\$ 789.00	GARY NORDMEYER CONSTR.	\$ 400.00
XION	\$ 408.00	PALISADES	\$ 17,906.00
HENRY SOLLIE POST	\$ 33.47	TROY NORDMEYER	\$ 32.00
READERS DIGEST	\$ 30.00	KYLIE ROCHEL	\$ 70.00
BROOKINGS PWRSPRTS	\$ 1,759.74	BUFFALO RIDGE NEWS	\$ 112.90
AMAZON	\$ 23.54	MARSHALL-LYON CTY LIBRARY	\$ 25.00
CENTER POINT	\$ 225.34	DANNY/MEGAN KROTZER	\$ 250.00

MOTION by Jon Olson, seconded by Scott Christensen to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on a request for Lakeside Park. Curtis Rethwisch with the Lakeside Park committee was in attendance to present a request from the Lakeside Park committee. Curtis informed the Council that he was present on behalf of Jack and Marie Christiansen who had to leave town and asked him to present the final and official Master Project Plan Version 2.0. When the Council met at their special meeting on May 15, 2025, the Council requested the committee create a questionnaire which was available at Rethwisch & Son, First Security Bank, Bolt's Lake Benton Grocery and the City office. The results were reviewed and discussed by the committee. The committee is requesting the Council approve the Master Project Plan Version 2.0 so the work can begin. **MOTION** by Scott Christensen, seconded by Jon Olson to approve the Master Project Plan Version 2.0. Motion carried. Curtis then stated the committee will need to apply for a permit with the DNR so the work can begin soon. Also, since the City does not employ a Project Manager for projects like these, he requested the Council approve Jack and Marie Christiansen as Project Leaders for the Master Project Plan Version 2.0. Jack and Marie have extensive expertise around the United States working with projects such as these. Jack and Marie will oversee the project in stages and move forward from there. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to approve applying for the permit with the DNR and approve Jack and Marie Christiansen as Project Leaders of the Master Project Plan Version 2.0. Motion carried.

The next item of business was to review/act on a building permit for Mark Shearer to install a 7' x 7' utility shed on his property located at 417 S. Fremont Street. Mark was given the setbacks in which to install the utility shed and the \$25.00 application fee has been paid. There are no setback concerns and everything is in compliance with the Ordinance. **MOTION** by Karen Lichtsinn, seconded by Jon Olson to approve the

building permit for Mark Shearer to install a 7' x 7' utility shed on his property located at 417 S. Fremont Street. Motion carried.

ADMINISTRATOR/CLERK REPORT:

City staff received a letter from Jacob Mages, a Project Manager with MnDOT, informing everyone about the upcoming project on Highway 14. The Project Team will be at the Lake Benton Area Community and Event Center from 10:30 AM to 2:00 PM during the Lake Benton Saddle Horse Holiday Hot Dog Feed.

MAYORAL REPORT:

Mayor Patrick Haynes stated to the Council and audience that the gas station has changed and people can purchase gas at the pump only. The owner of the building is looking for someone to lease the building and run the C-Store.

Trustee Karen Lichtsinn informed the Council that the regularly scheduled Chamber meeting was moved from June 10 to June 18, 2025 at 8:30. Karen was contacted by Congresswoman Fischbach's office as she would like to meet with the Lake Benton Chamber for a roundtable discussion at 9:45 AM following the Chamber meeting. Karen then informed the Council that the Chamber hired Denise Taylor as the new Marking Administrator for the Chamber and she began her duties today.

5:45 PM PUBLIC HEARING

At 5:45 PM, Mayor Patrick Haynes called for a motion to go into a public hearing on the Vacation of a Portion of Draper Drive and Utility Easements contained in Johnson Commercial Park pursuant to Minnesota Statute Section 418.85. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to go into the public hearing on the Vacation of a Portion of Draper Drive and Utility Easements contained in Johnson Commercial Park pursuant to Minnesota Statute Section 412.85. Motion carried.

The Council reviewed the Resolution Vacating a Portion of Draper Drive and Utility Easements Contained in Johnson Commercial Park upon Petition of a Majority of Abutting Landowners. **MOTION** by Karen Lichtsinn, seconded by Scott Christensen to approve the Resolution Vacating a Portion of Draper Drive and Utility Easements Contained in Johnson Commercial Park upon Petition of a Majority of Abutting Landowners. Motion carried.

Mayor Patrick Haynes called for a motion to go back to the regular meeting. **MOTION** by Rosie DeZeeuw, seconded by Jon Olson to leave the public hearing and go back into the regular meeting. Motion carried.

The next regular meeting is scheduled for Monday June 16, 2025 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Karen Lichtsinn, seconded by Scott Christensen and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK