

JUNE 18, 2018

The Regular Meeting of the Lake Benton City Council was held on Monday, June 18, 2018 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth presided. Trustees Rosie DeZeeuw, Mark Dunn, David Enke and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, Police Officer Dallas Cornell, Ken Krog, Laura Krog, Ryan Krog, Carrie Timm, Jacob Timm, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern.

Ryan Krog and Jacob Timm each read an apology to the City for spray painting graffiti on the softball dugout last August. Mayor Bob Worth thanked the boys for coming forward and accepted their apologies. However, the boys were reminded this prank cost the tax payers of this community money. The boys were told to think before harming other people's property in the future, and hope they learned a valuable lesson.

The minutes of the Regular Meeting of June 4, 2018 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of June 4, 2018. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

OTTERTAIL	\$ 150.11	ITC	\$ 279.63
RS DOORS, LLC	\$ 460.00	QUARNSTROM/DOERING	\$ 3,498.90
COUNTRY SIDE NURSERY	\$ 597.72	LP RURAL WATER	\$ 4,756.07
LB PARTS	\$ 40.52	LB HARDWARE	\$ 828.00
EXPRESSWAY	\$ 785.57	THOMAS ELECTRIC	\$ 1,382.18
CITY OF LAKE BENTON	\$ 226.06	BUFFALO RIDGE INS	\$ 395.00
POSTMASTER	\$ 117.95	CHAMBER-CVB	\$ 363.72
HILLYARD	\$ 1,645.60	PETERSEN GRAVEL	\$ 487.50
SW SANITATION	\$ 3,635.82	CITY OF MINNEOTA	\$ 80.00
BIOAG ENERGY	\$ 591.04	PALISADES	\$ 16,786.00
CARDMEMBER	\$ 3,222.14	MEADOWLAND	\$ 447.65
HYDRO TECH	\$ 1,750.00	BUFFALO RIDGE CONC	\$ 300.00
GAMES TO GO	\$ 225.00	ONE OFFICE SOLUTION	\$ 42.94
BUFFALO RIDGE NEWS	\$ 154.80	ZUERCHER	\$ 200.00
SHOWBOAT PAVILION	\$ 550.00	STAN KUTIL	\$ 800.00
NORTHLAND TRUST	\$23,622.55		

MOTION by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on leasing .14 acres of property by the City shed from Rapid City, Pierre & Eastern Railroad, Inc. (Genesee & Wyoming Railroad Services, Inc. Maintenance Supervisor Todd Draper informed the Council a year ago Clyde Krog approached the City on leasing the property from the railroad where Clyde used to store his equipment and dirt. This item was brought to the Council about a year ago and the City paid Clyde's 2017-2018 fee of \$67.53 to lease the property and tabled the item. The City overlooked getting the assignment changed from Clyde Krog to the City of Lake Benton this spring and pay the \$1,000.00 non-refundable application fee.

This past week Clyde Krog contacted the Mayor, Trustees, and City staff to get the lease changed by July 1, 2018 or he will remove the gravel/dirt from the property himself.

The City contacted Rapid City, Pierre & Eastern Railroad, Inc. (Genesee & Wyoming Railroad Services, Inc.) to get the lease put in the City's name. When the Council approves the Application to Assign Agreement and pay the \$1,000.00 non-refundable application fee, it may take up to two months for the assignment of the lease to be changed and the annual fee rated to lease the .14 acres.

MOTION by Daryl Schlapkohl, seconded by Mark Dunn to approve the Application to Assign Agreement and pay the non-refundable application fee of \$1,000.00 to get the lease changed to the City of Lake Benton for the .14 acres of property by the City Shed owned by Rapid City, Pierre & Eastern Railroad, Inc. (Genesee & Wyoming Railroad Services, Inc.). Motion carried.

The Council authorized Administrator/Clerk Eileen Christensen to send a letter to Clyde Krog informing him the City is beginning the process to get the assignment changed.

The next item of business was to review/act on a Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the Harrison Street Watermain Replacement project. Maintenance Supervisor Todd Draper informed the Council the City received the plans and specifications from Banner Associates and set a bid opening date of July 16, 2018 at 1:00 PM. The bids will be tabulated and brought to the Council to be considered on July 16, 2018 at 5:30 PM.

The City will advertise in the official newspaper on July 3 and July 11, 2018, and Banner Associates, Inc. will advertise on their website and send bid proposals to former contractors. The bids must be received by 1:00 PM on July 16, 2018 and must be accompanied with a 5% bid bond or certified check which will be reviewed by Legal Counsel.

The Street Committee made up of Mark Dunn and Daryl Schlapkohl will be available for the bid opening on Monday, July 16, 2018 at 1:00 PM. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to authorize the Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the Harrison Street Watermain Replacement project and set the bid opening date for July 16, 2018 at 1:00 PM. Motion carried.

PUBLIC WORK UPDATE:

Maintenance Supervisor Todd Draper gave an update on Parkview Drive. Last week Enviro Pump-Plus was here and they found tree roots by Gawerecki's and Coe's. They also went to the southwest side of Parkview Drive where Vernon Neisius lives and hit more tree roots by Bernice Christensen's. The sump pumps and ground water are running and there is a lot of pressure coming from the houses on Parkview Drive.

Maintenance Todd Draper then informed the Council the front slab of concrete in front of the Fire Hall is heaving and sinking very badly. Todd talked with the Fire Department and recommended we fix the concrete. The expenses acquired for the Fire building comes from the Townships and the City. Todd informed the Council he can get a quote from Daryl Trigg to replace the slab and bring it back to the Council. After some discussion, it was recommended that Todd get a quote on pump jacking the slab as well as a quote for replacing it. Todd will report back to the Council at their July 2, 2018 meeting. It was also the recommendation to budget replacing the curbs in the City that are heaving and sinking as well.

The Mayor and Council members thanked Maintenance Supervisor Todd Draper and Police Officer Dallas Cornell for making the Saddle Horse Holiday a success. They appreciate the wonderful job they both did.

The next item of business was to review/act on a Resolution Authorizing Transfer of Funds. EDA Liaison Trustee Dave Enke informed the Mayor and Council he shared with the EDA board the City

was willing pay back the \$60,000.00 loan sooner than anticipated, and the EDA board agreed to accept the payment without interest.

On June 4, 2018 the Council approved making an additional interdepartmental loan from the City's Sewer Fund to the City's General Fund in the amount of \$60,000.00 contingent on the approval from the EDA board.

MOTION by Daryl Schlapkohl, seconded by Mark Dunn to authorize making an interdepartmental loan from the City's Sewer Fund to the City's General Fund specifically for the purchase of the Center Post building. The interdepartmental loan will be for \$60,000.00. The terms of the interdepartmental loan will be 1% interest per annum, with the first year interest only, and the option to prepay the Lake Benton Sewer Fund without penalty. Motion carried.

The next item of business was to appoint election judges for the Primary Election on Tuesday, August 14, 2018 and the General Election on Tuesday, November 6, 2018. The following names of the judges were presented to the Council: Rosemary DeZeeuw, Joyce Miller, Chuck DeBates, and Barb Hurd. The judges must attend a mandatory training session on July 11, 2018 either at 1:30 PM or 6:30 PM. Salaries paid to the judges in the past was \$15.00 an hour. **MOTION** by Mark Dunn, seconded by Dave Enke to appoint Rosemary DeZeeuw, Joyce Miller, Chuck DeBates, and Barb Hurd as election judges for both the Primary and General Elections at \$15.00 an hour when needed. Motion carried.

POLICE UPDATE

Police Officer Dallas Cornell thanked Lincoln County Parks Manager Daryl Schlapkohl for letting the City use their gator for putting up the parade signs, and thanked Maintenance Supervisor Todd Draper for putting the signs up along the parade route. It was greatly appreciated. Dallas informed the Council the department has been doing stationary radar on vehicles coming into town on Highway 75 at the south end of town. The vehicles are going 35 to 40 MPH and slow down to 32 to 33 MPH when they reach the sign. The department has stopped and talked with the commuters and they are aware the department is in the area. The department will continue to monitor the area.

Police Officer Dallas Cornell informed the Council he attended his defensive tactics this morning and his training is completed for the year.

Police Officer Dallas Cornell went on to say the Saddle Horse Holiday weekend went very well. The Mayor and Council thanked Police Officers Dallas Cornell and Jeff Conrad for their hard work and good job over the weekend.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – The Chamber met last week. Senior Dining now delivers meals to four individuals and continue to have their \$2.00 meals. There were 21 diners that attended the June \$2.00 meal, and First Security Bank will be sponsoring the \$2.00 meal in July. Lutheran Social Services (LSS) has a new representative for the Lake Benton area and she will be working on various ways to get meals delivered for the Lake Benton Senior Dining.

The 2018 Red Wing Pottery has arrived and sales have been going well. The Yard of the Week began the beginning of June and will go through Labor Day. The Chamber's plans are in process for Te-Tonka-Ha Days to be held August 3-5, 2018.

Trustee Dave Enke – The EDA met last week. As stated earlier in the meeting, the EDA board agreed not to charge the City interest on the \$60,000.00 loan they made in April. The EDA board granted another loan to the Showboat Pavilion and with a few minor setbacks, Sarah Meyer is now open for business. The Lincoln County Enterprise Development Commission (LCEDC) continues to

work on broadband connectivity and getting it to those lacking in the area. Federal funds will be available next year and Lincoln County Commissioners are willing to fund \$1 to \$2 million from the new wind tower revenue.

The EDA board discussed the curly leaf problem on Lake Benton. The entire lake was treated 8 to 10 years ago and was successful with spot treating the past few years. The lake is a large resource to the community and we need to get our local legislators involved to contact the DNR. We also need to work with Robert Olson of the Environmental Office.

The Library Board will meet next week.

Trustee Daryl Schlapkohl – Daryl wanted to remind the public that blowing grass and clippings on the street is a violation. Daryl also expressed his concerns regarding a dumpster on Garfield Street. The homeowners are remodeling their home and the dumpster has been sitting there full of junk for some time. This is a nuisance as cats are getting in there. Daryl then questioned if there is a City Ordinance regarding furniture on the sidewalks. After some discussion, it was confirmed that Administrator/Clerk Eileen Christensen will talk with the owners of the store on the corner of Benton and Center Street to put their items back into their shop at night.

ADMINISTRATOR/CLERK REPORT:

City Administrator/Clerk Eileen Christensen informed the Council she will be attending City Clerk Elections training on Wednesday, June 27, 2018 at 1:30 PM in Ivanhoe.

MAYORAL REPORT:

Mayor Bob Worth was contacted by the Lake Benton Lake Improvement for contacts and phone numbers of the local legislators regarding the lake. The Lake Improvement is not requesting funding, but support from the community and permission from the DNR. Dallas Cornell, who also works for the Environmental Office, informed the Council the County understands the importance of the lake and its economic impact on the community. The main lakes affected with the curly pond leave include Lake Stay, Lake Benton and Dillon's Pond. The lakes needed to get treated after the ice melted this spring, and now the curly pond leaf is 50% coverage on the lake. Again, we need to reach out to our legislators and get them behind us to get a variance from the DNR to treat the water next year. The Lake Benton Lake Improvement's Annual meeting is scheduled for July 14, 2018 at 10:00 AM at the Lake Benton Community Center. All appointed officials and community members are encouraged to attend this important meeting and support our lake.

The house on Fremont Street discussed at the May 21, 2018 Council meeting was not taken down by June 11, 2018 when requested by the City Council. The Council authorized Administrator/Clerk Eileen Christensen to send a letter to the homeowners to attend the Council meeting on July 2, 2018 at 5:30 PM.

The agreement between the City and Thor Tollefson has not been signed yet, and Mary Tietjen has not heard anything from Thor Tollefson's attorney. This is very frustrating and discerning because the agreement was approved three months ago by the City Council.

Mayor Bob Worth expressed his appreciation in working with the City Council and their dedication to the City. Mayor Bob Worth and Trustee Dave Enke will get started on rewriting some of the job descriptions and work on evaluations for the City staff this summer.

There being no further business to come before the Council at this time, a **MOTION** was made by Daryl Schlapkohl, seconded by Mark Dunn and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK