

JUNE 15, 2020

The Regular Meeting of the Lake Benton City Council was held on Monday, June 15, 2020 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Bob Worth, Trustees Rosie DeZeeuw, Daryl Schlapkohl, and Dave Enke were present. City Attorney Mike Cable and Trustee Mark Dunn were absent. City Administrator/Clerk Eileen Christensen and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of June 1, 2020 were reviewed. **MOTION** by Rosie DeZeeuw, seconded by Daryl Schlapkohl to approve the minutes of the Regular Meeting of June 1, 2020. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

ITC	\$ 355.53	VADIM MUNICIPAL	\$ 2,301.23
QUARNSTROM-DOERING	\$ 678.00	COUNTRY SIDE NURSERY	\$ 230.92
L-P RURAL WATER	\$ 4,001.53	RETHWISCH & SON	\$ 726.73
EXPRESSWAY	\$ 282.60	GOPHER STATE	\$ 27.00
CITY OF LAKE BENTON	\$ 177.49	POSTMASTER	\$ 171.55
CHS	\$ 120.00	CORE & MAIN	\$ 57.89
SW SANITATION	\$ 3,599.68	BANNER	\$ 7,550.00
BIOAG ENERGY	\$ 254.83	LINCOLN CTY SHERIFF	\$ 42,120.00
CARDMEMBER SRVCS	\$ 12.00	MEADOWLAND	\$ 1,381.66
ONE OFFICE SOLUTION	\$ 212.65	FULLER PAVING	\$ 34,717.00

MOTION by Dave Enke, seconded by Rosie DeZeeuw to approve payment of the claims presented against the City of Lake Benton. Motion carried.

PUBLIC WORKS UPDATE

No report.

The next item of business was to review/act on a building permit for Kristen Benson to install a 14' x 10' shed at 129 Center Street. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Dave Enke, seconded by Daryl Schlapkohl to approve the installation of a 14' x 10' shed for Kristen Benson at 129 Center Street. Motion carried.

The next item of business was to review/act on a building permit for Mike & Lynn Carpenter to build a new home (80' x 72') in the Giles & Mork Addition on Morton Street. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Daryl Schlapkohl, seconded by Rosie DeZeeuw to approve the building permit for Mike & Lynn Carpenter to build a new home (80' x 72') in the Giles & Mork Addition. Motion carried.

The next item of business was to review/act on nuisance properties. City staff sent out four letters to residential homeowners and one business on May 27, 2020 to clean and remove items from their property prior to June 15, 2020. Pictures were taken last Thursday on the progress of the properties and City staff stated the properties have been cleaned up some but some of the items are still not removed or cleaned up.

The Council requested City staff send a second notice to the homeowners and the Council will review the properties at their July 6, 2020 meeting. If the properties are still deemed a nuisance, the Council will request the homeowners attend a hearing at the July 20, 2020 meeting.

The next item of business was to review/act on appointment of law enforcement liaisons for 2020. According to the Law Enforcement Contract between the City and the Sheriff's Office, Deputy Jake Jenson was appointed the Lincoln County Sheriff's Department liaison to the City of Lake Benton. It was suggested the Council appoint two members to be liaisons for the City of Lake Benton. Mayor Bob Worth asked if anyone on the Council wanted to volunteer to be on the Law Enforcement liaison committee. Trustee Dave Enke volunteered and Mayor Bob Worth appointed Trustee Mark Dunn. **MOTION** by Rosie DeZeeuw, seconded by Daryl Schlapkohl to appoint Trustees Dave Enke and Mark Dunn as the Law Enforcement liaisons to work with Sheriff Chad Meester and Deputy Jake Jenson in 2020. Motion carried.

LAW ENFORCEMENT UPDATE

The Council reviewed the law enforcement report for Lake Benton thru May 2020. The Council commented that they are happy with the Sheriff's Department. **MOTION** by Daryl Schlapkohl, seconded by Dave Enke to approve the law enforcement report. Motion carried.

The next item of business was to review/act on adopting a Preparedness Plan for the City of Lake Benton. Administrator/Clerk Eileen Christensen informed the Council that City Attorney Mike Cable sent her an e-mail to make the City aware of the Governor's Executive Order that all cities must adopt a Preparedness Plan for COVID-19 by June 29, 2020. **MOTION** by Rosie DeZeeuw, seconded by Daryl Schlapkohl to adopt the Preparedness Plan for the City of Lake Benton. Motion carried.

COMMITTEE REPORTS:

- Trustee Mark Dunn – No report.
- Trustee Rosie DeZeeuw – The Chamber met last week and the Saddle Horse events are beginning this week. Three “yard of the week” have been distributed to Don & Cilla Hughes, Gerry & Faye Rochel, and Clarence and Mary Caraway. The Opera House summer production “Grease” will be postponed to next summer. The June business of the month is Kjergaard, and the July business will be Hartquist. The WW1 Exhibit will be in Lake Benton in November.
- Trustee Dave Enke – The EDA met last week and Jay Thompson is working with DSI on a county wide senior housing assessment. This is available to all the counties with up to date information. The board was asked to remind everyone to complete the Hole-in-the-Mountain Park survey which will be used for the master plan. The City office received notice of an individual interested in the Tom Gow property and is finalizing the finances.
- Trustee Daryl Schlapkohl – No report.

ADMINISTRATOR/CLERK REPORT:

No report.

MAYORAL REPORT:

Mayor Bob Worth informed the Council he contacted Senator Bill Weber who informed him under the first stimulus plan every City is to get paid \$170.00 per person as a stimulus package. The Governor wants to send out only half the amount to the cities, Counties and townships. The City of Lake Benton could use these funds as well as the funds FEMA owes the City.

There being no further business to come before the Council at this time, a **MOTION** was made by Rosie DeZeeuw, seconded by Daryl Schlapkohl to adjourn the meeting. Motion carried.

MAYOR

ADMINISTRATOR/CLERK