

JULY 6, 2020

The Regular Meeting of the Lake Benton City Council was held on Monday, July 6, 2020 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Bob Worth, Trustees Rosie DeZeeuw, Mark Dunn, Daryl Schlapkohl, and Dave Enke were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

Mayor Bob Worth informed the Council an item will be added to the agenda after item number 6 (six). The Council will review/act on a building permit for Emily McKee. **MOTION** by Dave Enke, seconded by Daryl Schlapkohl to approve the amended agenda. Motion carried.

The minutes of the Regular Meeting of June 15, 2020 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Dave Enke to approve the minutes of the Regular Meeting of June 15, 2020. Motion carried.

The minutes of the Special Meeting of June 29, 2020 were reviewed. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the minutes of the Special Meeting of June 29, 2020. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

BOLT'S LB GROCERY	\$ 7.37	OTTERTAIL	\$ 2,071.38
IVANHOE SERVICE CTR	\$ 528.00	EILEEN CHRISTENSEN	\$ 17.25
VADIM MUNICIPAL	\$ 1.36	RETHWISCH & SON	\$ 64.14
GOPHER STATE	\$ 25.65	TODD DRAPER	\$ 32.00
PAT HAYNES	\$ 485.00	MN LIFE	\$ 5.10
CHAMBER-CVB	\$ 389.47	LINCOLN CTY ENV – LBLID	\$ 3,000.00
DOUBLE D GRAVEL	\$ 330.00	SW SANITATION	\$ 3,599.68
UNITED STATES TREAS	\$ 7.62	TROY NORDMEYER	\$ 32.00
ALEX AIR	\$ 11,503.76	KYLIE ROCHEL	\$ 55.00
BROOKINGS PWRSPRTS	\$ 280.00	ONE OFFICE SOLUTION	\$ 638.62
KIBBLE EQUIPMENT	\$ 83.85	BUCK'S PARKING LINES	\$ 2,858.80
AMAZON CAPITAL	\$ 512.27		

MOTION by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried.

PUBLIC WORKS UPDATE

Maintenance Supervisor Todd Draper updated the Council on the WWTF Outfall Structure Project and reminded them the bid was awarded to D & G Excavating. City staff is hopeful the project may be done the end of July.

The plans for the Lakeshore Drive paving project were released today and will be reviewed by Lincoln County Engineer Joe Wilson, then on to MnDOT for their review and then on to an agency within the state. City staff is not sure if the project will be completed this fall due to an issue with the recording of an easement the Railroad gave the City that runs under the viaduct.

Maintenance Supervisor Todd Draper then informed the Council there was another water-break on Highway 75 a week ago. It was Todd's recommendation the City consider not waiting until 2027 to

fix the water line on the block by the post office. The way the water flows in Lake Benton is unique and there is too much stress on the pipes in this area. Todd did some research and measured 660 feet of water line that can be installed on the east side of the road near the curb. The cost for the project is approximately \$144,000.00 plus \$28,000.00 for engineering costs with a total project cost of \$172,000.00. This is an ongoing problem and if there is another issue, the water would be shut down for a whole day. Maintenance Supervisor Todd Draper also reminded the Council Oakwood Drive needs repaving and the cost for that project would be approximately \$66,000.00. Perhaps the Council would consider doing these two projects together for approximately \$250,000.00, borrow the money at a low interest rate and refinance when the City does the 2027 project. It was also suggested talking with Minnesota Rural Water and DSI for funding options. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to authorize Maintenance Supervisor Todd Draper and Administrator/Clerk Eileen Christensen meet with Minnesota Rural Water and DSI for funding opportunities. Mayor Bob Worth will talk with Senator Bill Weber for available funding as well. Motion carried.

The next item of business was to review/act on a building permit for Lisa and Lonnie Willert to build a 12' x 14' deck at 406 Lakeview Street. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Mark Dunn, seconded by Dave Enke to approve the installation of a 12' x 14' deck for Lisa and Lonnie Willert at 406 Lakeview Street. Motion carried.

The next item of business was to review/act on a building permit for Josh and Samantha Petersen to build a fence around their side and back yard at 213 Grant Street S. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Daryl Schlapkohl, seconded by Rosie DeZeeuw to approve the installation of a fence for Josh and Samantha Petersen at 213 Grant Street S. Motion carried.

The next item of business was to review/act on a building permit for Mike and Mary Carmody to install a 10' x 16' shed at 114 Harrison Street S. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Dave Enke, seconded by Mark Dunn to approve the installation of a shed for Mike and Mary Carmody at 114 Harrison Street S. Motion carried.

The next item of business was to review/act on a building permit for Emily McKee to build an 8' x 8' deck and a 7.5' x 11' sidewalk at 108 Kent Street S. Maintenance Supervisor Todd Draper confirmed there were no setback concerns and everything is in compliance with the Ordinance. The fee of \$25.00 has been paid. **MOTION** by Mark Dunn, seconded by Dave Enke to approve the installation of an 8' x 8' deck and a 7.5' x 11' sidewalk for Emily McKee at 108 Kent Street S. Motion carried.

The next item of business was to review/act on the Nature Conservancy Hunting Agreement. This agreement is for the 2020 Archery Hunt in Lake Benton which begins September 12, 2020. Discussion took place that the deer hunters in the special hunt remove their deer stands after the end of the archery season. **MOTION** by Dave Enke, seconded by Daryl Schlapkohl to approve the Nature Conservancy Hunting Agreement. Motion carried.

The next item of business was to review/act on nuisance properties. At the regular Council meeting on June 15, 2020, the Council authorized City staff to send a second notice of nuisance to three homeowners and one business requesting they clean up their properties prior to July 6, 2020. City staff took pictures of the three properties and one business for the Council's review. The Council authorized City staff to send a thank you letter to the business, a letter to the owner of 209 S. Fremont Street, and a notice of hearing letter to the resident at 213 S. Garfield to attend the August 3, 2020 regular meeting.

The next item of business was to review/act on the application for a Gambling Exempt Permit from St. Genevieve's Fall Festival cash raffle on October 4, 2020. Due to the fact the church is having a cash raffle the application requires the local unit of government's acknowledgement and the Mayor's signature. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the Gambling Permit for St. Genevieve's and authorize the Mayor to sign the acknowledgement. Motion carried.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – No report.

Trustee Dave Enke – The Library board met and the reopening of the Library has progressed well with the patrons following protocol. Although the Library is not at 100% functionality (no one is allowed to use the computers), people are glad to be back. The board made the decision to postpone all the special programs and speakers until they are at 100%. The Library is still offering curbside pickup for those patrons not wanting to come into the Library. The Library is sponsoring a poetry contest for 7th-12th graders that must be submitted by the end of July. This is a great way for these students to share their talents and receive a cash reward.

Trustee Dave Enke thanked Maintenance Supervisor Todd Draper and Maintenance Worker Troy Nordmeyer for putting asphalt on the cemetery road.

Trustee Daryl Schlapkohl – No report.

ADMINISTRATOR/CLERK REPORT:

The candidate affidavit filing period for City Council is July 28 through August 11, 2020. Anyone interested in filing for office can pick up the affidavit at the City office and pay the \$2.00 filing fee.

MAYORAL REPORT:

Mayor Bob Worth would like to call for a special closed meeting to discuss negotiations with an individual. The Council agreed to meet for the special closed meeting on Wednesday, July 15, 2020 at 5:30 PM at the Lake Benton Area Community and Event Center.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Dave Enke to adjourn the meeting. Motion carried.

MAYOR

ADMINISTRATOR/CLERK