

**JULY 5, 2022**

The Regular Meeting of the Lake Benton City Council was held on Tuesday, July 5, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Mark Dunn, Patrick Haynes and Daryl Schlapkohl, and City Administrator/Clerk Eileen Christensen were present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then stated that since no one is in attendance, there is no need for the Open Forum part of the meeting.

The minutes of the Regular Meeting of June 20, 2022 were reviewed. **MOTION** by Mark Dunn, seconded by Patrick Haynes to approve the minutes of the Regular Meeting of June 20, 2022. Motion carried.

The next item of business was to approve Pay Request Number One (1) to A & C Excavating for the Mork & Giles Infrastructure Project. The General Contractor has provided Pay Request Number One (1) in the amount of \$96,150.60 which is justified in the work that has been completed. Banner Associates approved the pay request and have presented it to the Council for approval. **MOTION** by Rosie DeZeeuw, seconded by Mark Dunn to approve Pay Request Number One (1) for \$96,150.60 to A & C Excavating for the Mork & Giles Infrastructure Project. Motion carried.

**CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

ECOLAB	\$ 105.00	BOLT'S LB GROCERY	\$ 8.13
OTTERTAIL	\$ 2,738.76	RETHWISCH & SON	\$ 1.99
JARED ROUGE	\$ 16,800.00	GOPHER STATE	\$ 17.55
LINCOLN CTY TREASURE	\$ 163.00	S & E AUTO	\$ 115.00
UTILITY CONSULTANTS	\$ 282.51	TODD DRAPER	\$ 32.00
PAT HAYNES	\$ 757.66	HEIMAN, INC.	\$ 528.72
SW SANITATION	\$ 3,710.58	EMPIRE PIPE SERVICES	\$ 42,318.65
US TREASURY	\$ 8.37	TROY NORDMEYER	\$ 32.00
READERS DIGEST	\$ 40.00	TOBY KID KLAUENBERG	\$ 365.00
KYLIE ROCHEL	\$ 160.00	CROCHET WORLD	\$ 35.00
ONE OFFICE SOLUTION	\$ 99.46	TIM RUSTAD CONSTRUCT	\$ 985.00
QUILTING MAGAZINE	\$ 21.97	AMAZON	\$ 180.91
CENTER POINT	\$ 47.94	DANNY-MEGAN KROTZER	\$ 250.00

**MOTION** by Mark Dunn, seconded by Patrick Haynes to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to meet with John Arens. John contacted Administrator/Clerk Eileen Christensen and requested to speak with the Council to consider changing the current zoning of his place of business/residence from General Commercial to Residential. John contacted Administrator/Clerk Eileen Christensen this afternoon at 3:30 PM and decided to leave the zoning as is and was not going to be present at the meeting.

The next item of business was to review/act on a building permit for Melissa Fuentes to build a 12' x 18' deck at 318 S. Garfield Street. Melissa was given the setbacks in which to install a deck and the \$25.00 application fee has been paid. There are no setback concerns. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the building permit for Melissa Fuentes to install a 12' x 18' deck at 318 S. Garfield Street. Motion carried.

The next item of business was to review/act on the Nature Conservancy Hunting Agreement. This agreement is for the 2022 Archery Hunt in Lake Benton which begins September 17, 2022. **MOTION** by

Daryl Schlapkohl, seconded by Patrick Haynes to approve the Nature Conservancy Hunting Agreement. Motion carried.

The next item of business was to review/act on the area in front of the Event Center where the Henry Sollie Post #10 flag pole will be removed. At the previous regular Council meeting, Legion members Bob Worth and Dave Hurd were present to inform the Council the flag pole was donated to the Legion Post by the Carroll Bressler family and the family requested the flag pole be moved to the current Legion Post on Benton Street. Mayor Michael Carpenter informed the Council there was a miscommunication among the Legion members and the flag pole was removed prior to Council approval. Mayor Michael Carpenter then asked the Council if anyone had any concerns and opened the floor for discussion. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to donate the flag pole back to the Henry Sollie Post #10. Motion carried.

Mayor Michael Carpenter then asked the Council for ideas on what to place in the area where the flag pole was removed. **MOTION** by Mark Dunn, seconded by Daryl Schlapkohl to authorize Mayor Michael Carpenter to contact Steve Krause at Country Side Nursery to put something together to spruce up the area for the Council to review. Motion carried.

#### **COMMITTEE REPORTS:**

- Trustee Rosie DeZeeuw – The Library board met and the circulation numbers are comparative to the prior year. Happenings in July include the Book Club meeting on July 11, 2022; a Pop Artist Workshop on July 18, 2022; and the last day of the Summer Reading Program (SRP) will be July 29, 2022. The Library received three applications for the Library Director position. Interviews are being conducted.
- Trustee Daryl Schlapkohl – Daryl is not sure if the County Park Board will move the shelter house on Kent Street or build a new shelter house. The Park Board will be meeting the end of July or the beginning of August and Daryl will report back to the Council at that time.
- Mayor Michael Carpenter reminded the Council the LCEDC will be presenting the Child Care Recognition Baskets on July 14, 2022 from 9:00 AM to 10:30 AM to the providers in Lake Benton. The Child Care providers include Natasha Dunn, Bethany Jorgensen, Courtney Koopman and Tamara Slegers. Trustees Rosie DeZeeuw and Patrick Haynes will participate in this event. **MOTION** by Mark Dunn, seconded by Patrick Haynes to approve the committee reports. Motion carried.

#### **ADMINISTRATOR/CLERK REPORT:**

Administrator/Clerk Eileen Christensen then reminded the Council she will be out of the office July 7 through July 13, 2022. **MOTION** by Rosie DeZeeuw, seconded by Mark Dunn to approve the Administrator/Clerk report. Motion carried.

#### **MAYORAL REPORT:**

Mayor Michael Carpenter inquired if Trustee Daryl Schlapkohl looked at the front base of the Opera House. Daryl informed the Council he will contact Mike Weets to repair it before it deteriorates further.

Mayor Michael Carpenter then informed the Council that some time back, Jim Roggenbuck took trees down in the Mork and Giles Addition at no charge to the City. However Jim requested the City plant new trees in the area. It was suggested to add three trees at each 4-Plex unit and perhaps add four to five trees after the new duplex units are built. **MOTION** by Mark Dunn, seconded by Patrick Haynes to authorize Mayor Michael Carpenter to contact Steve Krause on getting six trees to place around the 4-Plex units, and inform the EDA board of the City's approval. Motion carried.

The next regular Council meeting is scheduled for July 18, 2022 at 5:30 pm. There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Daryl Schlapkohl and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK