

JULY 18, 2022

The Regular Meeting of the Lake Benton City Council was held on Monday, July 18, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Mark Dunn, and Patrick Haynes were present. City Attorney Mike Cable and Trustee Daryl Schlapkohl were absent. City Administrator/Clerk Eileen Christensen, and Maintenance Supervisor Todd Draper were also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of July 5, 2022 were reviewed. **MOTION** by Rosie DeZeeuw, seconded by Mark Dunn to approve the minutes of the Regular Meeting of July 5, 2022. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

ITC	\$ 330.40	L-P RURAL WATER	\$ 5,341.97
RETHWISCH & SON	\$ 1,107.58	EXPRESSWAY	\$ 767.37
CITY OF LAKE BENTON	\$ 182.64	POSTMASTER	\$ 130.40
SW SANITATION	\$ 50.00	BANNER ASSOCIATES	\$ 9,666.70
CARDMEMBER SRVCS	\$ 10.00	MEADOWLAND FARMERS	\$ 454.35
ROBERT LICHTSINN	\$ 162.50	ONE OFFICE SOLUTIONS	\$ 11.55
BUFFALO RIDGE NEWS	\$ 53.00	LYNN VANDERPLAATS	\$ 270.00

MOTION by Mark Dunn, seconded by Patrick Haynes to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

PUBLIC WORKS UPDATE

Maintenance Supervisor Todd Draper provided an update on the Mork & Giles Harrison Street Extension project. The water main is installed, tested and passed. The sewer lines are installed but have not yet been tested. We are waiting for a date from the contractor for the curb and gutter. When the curb and gutter are completed, A & C Excavating will put in the backfill and it should be ready for the asphalt. The substantial finish date is August 30, 2022, with a final complete date of September 13, 2022.

Empire Pipe was here in May to televise the sewer lines and the City was provided a report and pictures of the televising. Todd is in the process of reviewing the report and will provide an overview to the Council at a Special Meeting in August. Todd will contact the City Attorney verify and confirm the Ordinance on what the City can do for residents to repair their sewer lines if necessary. Empire Pipe was here last week to repair a leaky spot which was under warranty. **MOTION** by Rosie DeZeeuw, seconded by Mark Dunn to approve the public works update. Motion carried. Mayor Michael Carpenter thanked Todd for his time he put in on the Mork and Giles Addition project.

LAW ENFORCEMENT UPDATE

The Council reviewed the May calls for service in Lake Benton. Mayor Michael Carpenter reminded the Council to document any questions and City staff will forward onto the sheriff's office. **MOTION** by Patrick Haynes, seconded by Mark Dunn to approve the law enforcement update. Motion carried.

The next item of business was informational to advertise for bids to lease the City's farm land in September. The lease will expire the last day of February 2023. Administrator/Clerk Eileen Christensen is in the process of putting the agreement together and when finalized, the Council will make the decision to lease the farm land for one year, two years or three years as done in the past. This item will be put on the second meeting in August.

The next item of business was to review/act on the prior Council agreement with Jim Roggenbuck on tree planting. At the March 5, 2018 Council meeting, the Council approved having City Tree Inspector Jim Roggenbuck remove 14 ash trees by the ball field and former tennis court area at no charge to the City, with the assurance the City will replace the trees with new ones. The Council authorized Mayor Michael Carpenter to obtain a bid estimate from Country Side Nursery for six (6) maple trees. Mayor Michael Carpenter received two bids with the first bid including six (6) 1" maple trees, which are smaller trees that will need to be staked until next spring, in the amount of \$1,169.70; and the second bid included six (6) 1 3/4" maple trees for \$1,877.70. **MOTION** by Mark Dunn, seconded by Patrick Haynes to approve planting six (6) 1 3/4" trees at the 4-Plex units for \$1,877.70 subject to EDA approval. Motion carried.

COMMITTEE REPORTS:

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – The Chamber meets Tuesday.

Trustee Patrick Haynes – The EDA meets Wednesday.

MOTION by Mark Dunn, seconded by Rosie DeZeeuw to approve the Committee Reports. Motion carried.

ADMINISTRATOR/CLERK REPORT:

Administrator/Clerk Eileen Christensen provided the Council with a letter from the Lincoln County Environmental Office regarding a Public Hearing on July 20, 2022 at 7:00 PM to review and decide on a request of a variance from Tory and Jodi Schreurs on setback requirements to allow construction in Diamond Lake Township, and Steve Hesse who will be applying for a permit to expand a feedlot in Hope Township. Mayor Michael Carpenter is planning to attend and will bring up any concerns the Council may have.

MAYORAL REPORT:

Mayor Michael Carpenter informed the Council that he and Administrator/Clerk Eileen Christensen will be working on the budget and two dates will be set at the first meeting in August to work on the budget together.

The next regular Council meeting is scheduled for August 1, 2022 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Patrick Haynes and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK