

JANUARY 6, 2025

The Regular Meeting of the Lake Benton City Council was held on Monday, January 6, 2025 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor-Elect Patrick Haynes, Trustee Scott Christensen and Trustee Karen Lichtsinn, Trustee-Elect Jon Olson, and Trustee-Elect Rosie DeZeeuw were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen and Maintenance Supervisor Travis Lustfield were also present.

City Administrator/Clerk Eileen Christensen called the meeting to order. The Pledge of Allegiance was recited by all present.

The 'Oath of Office' was administered to incoming Mayor Patrick Haynes, and incoming Trustees Jon Olson and Rosie DeZeeuw by City Administrator/Clerk Eileen Christensen.

Mayor Patrick Haynes then presided over the meeting and welcomed the incoming Trustees. Mayor Patrick Haynes then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of December 16, 2024 were reviewed. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of December 16, 2024. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

BOLT'S LB GROCERY	\$ 13.51	OTTERTAIL	\$ 2,189.36
ITC	\$ 397.19	QUARNSTROM/DOERING	\$ 632.10
THOMAS ELECTRIC	\$ 178.63	GOPHER STATE	\$ 4.05
TRAVIS LUSTFIELD	\$ 32.00	PAT HAYNES	\$ 250.00
LEAGUE OF MN CITIES	\$ 1,039.00	MN LIFE	\$ 5.10
CASH-WA DISTRIBUTING	\$ 125.11	SW SANITATION	\$ 3,832.08
XION TECH	\$ 468.00	BANNER ASSOCIATES	\$ 9,000.00
BIOAG ENERGY	\$ 586.31	LIPPINSKI SMALL ENG	\$ 69.98
TROY NORDMEYER	\$ 32.00	KYLIE ROCHEL	\$ 120.00
ONE OFFICE SOLUTIONS	\$ 111.24	BUFFALO RIDGE NEWS	\$ 103.20
THOMAS PLUMBING	\$ 333.50	AMAZON CAPITAL SRVCS	\$ 438.08
CENTER POINT	\$ 211.34	DEMCO	\$ 34.53
DANNY/MEGAN KROTZER	\$ 250.00		

MOTION by Karen Lichtsinn, seconded by Jon Olson to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

PUBLIC WORKS UPDATE:

Maintenance Supervisor Travis Lustfield welcomed Trustee Jon Olson and congratulated Mayor Patrick Haynes and Trustee Rosie DeZeeuw on being elected to the Council. Travis informed the Council his department has been working on the equipment to move snow and cleaning the shop. **MOTION** by Karen Lichtsinn, seconded by Rosie DeZeeuw to approve the Public Works Update. Motion carried.

The next item of business was to review/act on the Resolution of Lodge, Association or Other Similar Organization. City Administrator/Clerk Eileen Christensen explained to the Council that she, former Mayor Michael Carpenter, and former Trustee Rosie DeZeeuw were the bank signatures through 2024. After the first of the year, the Council needs to approve the resolution for the bank signature changes to include the Mayor, Trustee Rosie DeZeeuw, and City Administrator/Clerk Eileen Christensen. **MOTION** by Scott Christensen, seconded by Jon Olson to approve the resolution authorizing Mayor Patrick Haynes, Trustee Rosie DeZeeuw, and Administrator/Clerk Eileen Christensen as signatures at the bank. Motion carried.

The next item of business was to review/act on the 2025 annual lease between the City and the Historical Society for the Heritage Center building. The City allocated \$6,500.00 to the Historical Society for 2025 for the operation of the museum. **MOTION** by Scott Christensen, seconded by Rosie DeZeeuw to approve the 2025 annual lease between the City and the Historical Society for the Heritage Center and authorize the Mayor and Administrator/Clerk to sign the annual lease. Trustee Karen Lichtsinn abstained from voting. Motion carried.

The next item of business was to review/act on a temporary On-Sale Intoxicating Liquor Licenses for the Fire Department to serve alcohol at the Lincoln County Corn and Soybean Growers Annual Meeting on February 8, 2025 at the Lake Benton Area Community and Event Center. **MOTION** by Karen Lichtsinn, seconded by Jon Olson to approve the temporary on-sale intoxicating liquor license for the Lake Benton Fire Department to serve alcohol at the Lincoln County Corn and Soybean Growers Annual Meeting on February 8, 2025 at the Lake Benton Area Community and Event Center. Motion carried.

The next item of business was to review/act on the Proposed Mayoral and Council Appointments for 2025. The Council requested to add Karen Lichtsinn to the Chamber of Commerce Committee and remove Patrick Haynes and add Patrick Haynes to the Opera House Committee and remove Rosie DeZeeuw. **MOTION** by Karen Lichtsinn, seconded by Rosie DeZeeuw to approve to approve the 2025 Mayoral Appointments as follows: Acting Mayor-Rosie DeZeeuw; Street Commission-Patrick Haynes and Karen Lichtsinn; Heritage Center/Community Center/Opera House-Patrick Haynes; Water/Sewer/Refuse-Patrick Haynes and Karen Lichtsinn; Library-Rosie DeZeeuw; Recreation/City Parks-Patrick Haynes and Jon Olson; Chamber of Commerce-CVB-Tourism-LIFE-Karen Lichtsinn and Rosie DeZeeuw; Weeds-Scott Christensen; Fire Department-Scott Christensen; First Responders-Jon Olson; Law Enforcement Liaisons-Scott Christensen and Jon Olson; Cable TV-Rosie DeZeeuw; EDA Representatives-Patrick Haynes and Karen Lichtsinn; Personnel/Human Resources-Patrick Haynes and Karen Lichtsinn; and Fire Relief Association Trustees-Scott Christensen and Jon Olson. The Ad-Hoc committee will include members of the City as well as Council members, which will be determined when needed. Motion carried.

MOTION by Rosie DeZeeuw, seconded by Jon Olson to approve the 2025 Council Appointments as follows: City Administrator/Clerk-Eileen Christensen; Tree Inspector-Jim Roggenbuck; Library Director-Lynn Carpenter; Fire Chief-Darin Herschberger; Civil Defense-First Responders; Law Firm-Quarnstrom, Doering at \$150.00 per hour not to exceed \$150.00 per meeting; Official Newspaper-Lake Benton Valley Journal; Official Depository for City Funds-First Security Bank, Lake Benton. Motion carried.

ADMINISTRATOR/CLERK REPORT:

The 2024 City Archery Hunt ended December 31, 2024 with a total of 14 deer harvested.

Administrator/Clerk Eileen Christensen provided the Council with a copy of a Notice of Rate Increase from Lincoln Pipestone Rural Water that the new water rates will take effect on July 1, 2025 and payable August 1, 2025. Lincoln Pipestone Rural Water is raising the water rates \$0.15 per 1,000 gallons. This will be put on one of the agendas in May 2025 for the Council's review and action.

MAYORAL REPORT:

Mayor Patrick Haynes welcomed the new Council and looks forward to working with them in the future.

The next regular Council meeting is scheduled for Tuesday, January 21, 2025 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Karen Lichtsinn, seconded by Scott Christensen and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK