

JANUARY 3, 2022

The Regular Meeting of the Lake Benton City Council was held on Monday, January 3, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Mark Dunn, Dave Enke, and Daryl Schlapkohl were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen, Karen Lichtsinn, and Kristina Hernandez from the Lake Benton Valley Journal were also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of December 20, 2021 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Dave Enke to approve the minutes of the Regular Meeting of December 20, 2021. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

BOLT'S LB GROCERY	\$	52.42	OTTERTAIL	\$	2,454.62
VADIM	\$	390.00	RETHWISCH & SON	\$	4.99
TODD DRAPER	\$	32.00	PAT HAYNES	\$	250.00
MARSHALL INDEPENDENT	\$	163.80	JOHANSEN REPAIR	\$	3,698.43
XION TECH	\$	301.97	TROY NORDMEYER	\$	32.00
KYLIE ROCHEL	\$	154.00	ONE OFFICE	\$	92.25
MAGAZINE LINE	\$	114.81	BUFFALO RIDGE NEWS	\$	35.60
THOMAS PLUMBING	\$	388.13	AMAZON	\$	491.61
PLUM CREEK	\$	24.50	CENTER POINT	\$	45.54
DANNY/MEGAN KROTZER	\$	250.00	NIKKI PROSCH	\$	437.27
ENVIRO PUMP PLUS	\$	640.00			

MOTION by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on the 2022 annual lease between the City and the Historical Society for the Heritage Center building. Karen Lichtsinn was present to answer any questions the Council may have about the lease. The City allocated \$6,500.00 to the Historical Society for 2022 for the operation of the museum. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the 2022 annual lease between the City and the Historical Society for the Heritage Center and authorize the Mayor and Administrator/Clerk to sign the annual lease. Motion carried.

The next item of business was to review/act on the Proposed Mayoral and Council Appointments for 2022. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the 2022 Mayoral Appointments as follows: Acting Mayor-Rosie DeZeeuw; Street Commission-Mark Dunn and Daryl Schlapkohl; Heritage Center/Community Center/Opera House-Rosie DeZeeuw and Daryl Schlapkohl; Water/Sewer/Refuse-Dave Enke and Michael Carpenter; Library-Dave Enke; Recreation/City Parks-Mark Dunn and Daryl Schlapkohl; Chamber of Commerce-CVB-Tourism-LIFE-Rosie DeZeeuw and Michael Carpenter; Weeds-Mark Dunn; Fire Department-Mark Dunn; First Responders-Daryl Schlapkohl; Cable TV-Rosie DeZeeuw; EDA Representatives-Dave Enke and Michael Carpenter; Personnel/Human Resources-Dave Enke and Michael Carpenter; and Fire Relief Association Trustees-Mark Dunn and Daryl Schlapkohl. The Ad-Hoc committee will include members of the City as well as Council members which will be determined when needed. Motion carried.

MOTION by Dave Enke, seconded by Rosie DeZeeuw to approve the 2022 Council Appointments as follows: City Administrator/Clerk-Eileen Christensen; Tree Inspector-Jim Roggenbuck; Library Director-Janine Schaap; Fire Chief-Scott Christensen; Civil Defense-First Responders; Law Firm-Quarnstrom, Doering at \$150.00 per hour not to exceed \$150.00 per meeting; Official Newspaper-Lake Benton Valley Journal; Official Depository for City Funds-First Security Bank, Lake Benton. Motion carried.

COMMITTEE REPORTS:

- Trustee Mark Dunn – No report.
- Trustee Rosie DeZeeuw – The Chamber met last week, and the December business of the month was Country Side Nursery, and the January business of the month is the Lake Benton Sportsman’s Club. The \$3.00 meal was held in November with a good response. The next \$3.00 meal is scheduled in February for Valentine’s Day at the manor. After the cold weather, the \$3.00 meals will be held between the manor and the Legion. The Opera House Christmas Show had 90 people attend. The scheduled Opera House productions will include The Odd Couple in April, Newsies in July, and Plaid Tidings in November. The Showboat letters are now on display in the museum. The Visitor’s Guide will be published in January.
- Trustee Dave Enke – The EDA will be meeting next week.
- Trustee Daryl Schlapkohl – No report.

MOTION by Mark Dunn, seconded by Daryl Schlapkohl to approve the Committee Reports. Motion carried.

ADMINISTRATOR/CLERK REPORT:

The 2021 City Archery Hunt ended December 31, 2021 with a total of 25 deer harvested.

MAYORAL REPORT:

Mayor Michael Carpenter informed the Council the Lake Benton Fire Department applied for a temporary on-sale intoxicating liquor license to serve alcohol at the Lincoln County Soy Bean Grower’s event on February 5, 2022 at the Lake Benton Area Community and Event Center. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the temporary on-sale intoxicating liquor license for the Fire Department to serve alcohol at the Lincoln County Soy Bean Grower’s Event on Saturday, February 5, 2022. Motion carried.

Mayor Michael Carpenter, Maintenance Supervisor Todd Draper and Administrator/Clerk Eileen Christensen will be meeting via Zoom regarding the FEMA Flood Plain Maps from 2:00 to 4:00 PM, January 4, 2022. If a member of the Council is interested in attending, please let us know. A Public Open Meeting will take place at a later date, and we will report back to the Council.

As a reminder, due to the Martin Luther King Holiday on Monday, January 17, 2022, the next Council meeting is scheduled for Tuesday, January 18, 2022 at 5:30 PM. The Fremont Street assessment Public Hearing will be at 6:00 PM with nine individuals able to attend and give their input. The City’s assessment policy is in place.

There is a special Council meeting scheduled for next Monday, January 10, 2022 at 5:30 PM to meet with Maintenance Supervisor Todd Draper on the MnDOT 2027 Highway 75/Fremont Reconstruction Project. Todd will answer questions and fill the Council in on some issues we are not familiar with.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Daryl Schlapkohl and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK