

**FEBRUARY 20, 2018**

The Regular Meeting of the Lake Benton City Council was held on Tuesday, February 20, 2018 at 5:30 P.M. in the Heritage Center/City Office. Acting Mayor Rosie DeZeeuw presided. Trustees Mark Dunn, David Enke and Daryl Schlapkohl were present. City Attorney Mike Cable and Mayor Bob Worth were absent. City Administrator/Clerk Eileen Christensen, Maintenance Supervisor Todd Draper, Police Chief Tony Sievert, Police Officer Dallas Cornell, George Eilertson-Northland Securities, Tree Inspector Jim Roggenbuck, Roger Rudebusch, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Acting Mayor Rosie DeZeeuw called the meeting to order. The Pledge of Allegiance was recited by all present.

Acting Mayor Rosie DeZeeuw then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of February 5, 2018 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of February 5, 2018. Motion carried.

The minutes of the Special Meeting of February 13, 2018 were reviewed. **MOTION** by Dave Enke, seconded by Mark Dunn to approve the minutes of the Special Meeting of February 13, 2018. Motion carried.

**CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

ITC	\$ 261.86	LMC-BERKLEY ADMIN	\$ 10,457.00
APTEAN – USTI	\$ 1.12	QUARNSTROM/DOERING	\$ 1,009.10
LB HARDWARE	\$ 88.30	EXPRESSWAY	\$ 801.06
CITY OF LAKE BENTON	\$ 140.74	MN WEST COLLEGE	\$ 379.46
CLARICE NORDMEYER	\$ 17.56	SW SANITATION	\$ 3,595.50
ALCOPRO, INC.	\$ 44.00	CARDMEMER SRVCS	\$ 249.43
LIPINSKI SMALL ENGINE	\$ 48.55	ONE OFFICE SOLUTION	\$ 95.23
BUFFALO RIDGE NEWS	\$ 55.90	KIBBLE EQUIPMENT	\$ 60.54
MED COMPASS	\$ 2,159.00		

**MOTION** by Mark Dunn, seconded by Dave Enke to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Acting Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to meet with George Eilertson with Northland Securities regarding the issuance, sale and delivery of \$2,435,000 General Obligation Sewer Revenue Refunding Bonds, Series 2018A. George Eilertson thanked the Council for having a Special Meeting last week to approve the Resolution Authorizing the Issuance, Sale and Delivery of \$2,455,000 General Obligation Sewer Revenue Refunding Bonds, Series 12018A.

George explained the highlights of the “A+” Bond Rating assigned to the City as a strong credit rating due to very strong budgetary performance, a very strong budgetary flexibility, and a very strong debt and contingent liability position. Overall, the savings for the City included a lower interest rate of 3.5% compared to 4.125% for the 2008 USDA loan, shortened the length of the bond by one year, and showed a net saving of \$212,314.61.

The Bond closing is scheduled for March 15, 2018 in which the USDA loan will be paid off along with additional payments due for the closing. The City will be able to refinance the bond on January 1, 2027 with 77% of the principal outstanding.

The next item of business was an informational item on the Emerald Ash Borer. The City's Tree Inspector, Jim Roggenbuck, was present to present the Council with information about this invasive species common in destroying ash trees. Jim explained the species came to the United States in 1998 and in 2002 was identified in Detroit, Michigan. Millions of ash trees have been killed in every state including Minnesota.

Jim informed the Council there are 14 ash trees by the tennis court and ball field along West Benton Street that should be taken out and replaced with another type tree. Jim volunteered to take the trees out at no cost to the City, but the City will need to replace those trees with new ones. Jim requested the Council consider being pro-active and replace the trees soon. This item will be brought forward to the Council to review/act at their next regular meeting of March 5, 2018.

The next item of business was to review/act on the sealed bids for the 2018 John Deere Mower/Snow Blower. Maintenance Supervisor Todd Draper reminded the Council the City solicited and advertised for bids for the new mower/snow blower. Sealed bid proposals were received from John Deere-Kibble in Tyler, and John Deere Pipestone County Implement for a new 2018 John Deere Mower/Snow Blower. The individuals had the option of bidding a new 2018 John Deere Mower/Snow Blower with a trade-in of the 2010 John Deere Mower/Snow Blower, and an option to bid a new 2018 John Deere Mower/Snow Blower with no trade-in option. There was also the option for anyone to bid on purchasing the 2010 John Deere Mower/Snow Blower only. Maintenance Supervisor Todd Draper, Trustee Daryl Schlapkohl, and City Administrator/Clerk Eileen Christensen opened the sealed bids before the meeting and the bid tabs were as follows:

2018 John Deere Mower/Snow Blower with Trade-in

John Deere – Kibble from Tyler bid \$38,620.00 with a trade-in of \$9,600.00 for a total of \$29,020.00.

John Deere – Pipestone County Implement bid \$35,795.00 with a trade-in of \$11,000.00 for a total of \$24,795.00

Individual Bids for 2010 John Deere Mower/Snow Blower

Michael Nelson – \$9,875.00

Lake Benton School – \$9,155.00

Alan VanDam - \$6,856.00

Lindsey Jimenez – \$3,500.00

Scott Dressen – \$2,500.00

Financing for the 2018 John Deere Mower/Snow Blower will be reviewed and acted on at the next regular meeting of March 5, 2018.

**MOTION** by Mark Dunn, seconded by Dave Enke to award the purchase of the 2018 Mower/Snow Blower to Pipestone County Implement for \$35,795.00 minus a trade-in of \$11,000.00 totaling \$24,795.00. Motion carried.

The next item of business was to review/act on a Resolution Ordering Preparation of Report on Improvement. Maintenance Todd Draper explained to the Council that anytime the City does a street improvement project, the first step is to approve a Resolution Ordering Preparation of Report on Improvement. Todd received a preliminary report and quote for the repair and construction of the water main on Harrison Street from Banner Associates, Inc. who presented a quote of \$109,000.00. The resolution instructs Banner Associates, Inc. to report to the Council whether the proposed improvement is necessary, cost-effective, and feasible and the estimated cost of the improvement as recommended.

This is a water repair and construction project only to improve the north 335 feet of Harrison Street. This is not a street or sewer repair. City Administrator/Clerk Eileen Christensen read the Resolution aloud for the Council and audience.

**MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to move forward with the water main repair and construction on Harrison, and approve the Resolution Ordering Preparation of Report on the Improvement. Motion carried.

**PUBLIC WORKS UPDATE:**

No report.

**COMMITTEE REPORTS:**

Trustee Mark Dunn – No report.

Trustee Dave Enke – The EDA met last week and approved the loan to the City for the purchase of The Center Post. The purchase agreement is a work in progress as of now and has a tentative closing date of March 26, 2018. The City requested a Contractor, a Plumber/HVAC and a representative from Minnesota Health and Human Services to do a walk-thru to ensure the structure and fixtures are in compliance and meet code. There were no negative reports. The EDA agreed to loan the City up to \$60,000.00 at 1% interest over twenty (20) years, with the first year interest only and the option to prepay without penalty.

The EDA loaned money to another entity that is delinquent with their last large payment, as well as the smaller payment that was due early February. However, they are not delinquent with their payments to SWIF.

The Library Board will be meeting this Thursday.

Trustee Daryl Schlapkohl – No report.

Trustee Rosie DeZeeuw – The Chamber Kick-Off was well attended. The slide shows for the Sportsman's Show are being updated. Beginning the first of February, Senior Dining continues to get meals on wheels daily, but hot meals are delivered from Tracy only on Thursday's. The 2018 pottery piece is a cream can utensil holder with a picture of the Gazebo/Bandshell. This piece will sell for \$25.00. Tickets for the Opera House productions will now be purchased through the Chamber-CVB.

**ADMINISTRATOR/CLERK REPORT:**

City Administrator/Clerk informed the Council the 2018 Lake Benton Board of Appeal and Equalization meeting is scheduled for Tuesday, April 10, 2018 at 7:00 PM at the Heritage Center/City Office. County Assessor Bruce Nielsen will be in attendance to answer questions from the Council and citizens of Lake Benton regarding their property taxes.

**MAYORAL REPORT:**

No report.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Dave Enke and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK