

**DECEMBER 15, 2025**

The Regular Meeting of the Lake Benton City Council was held on Monday, December 15, 2025 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Patrick Haynes presided. Trustees Rosie DeZeeuw, Karen Lichtsinn, Jon Olson and Scott Christensen were present. City Attorney Mike Cable was absent. City Administrator/Clerk Eileen Christensen was also present.

Mayor Patrick Haynes called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Patrick Haynes then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so, they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of December 1, 2025 were reviewed. **MOTION** by Karen Lichtsinn, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of December 1, 2025. Motion carried.

**CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

OTTERTAIL	\$ 1,870.62	ITC	\$ 399.20
L-P RURAL WATER	\$ 4,680.39	RETHWISCH & SON	\$ 2,200.22
GOPHER STATE	\$ 4.05	RICK'S WELDING	\$ 660.00
CITY OF LAKE BENTON	\$ 185.45	POSTMASTER	\$ 201.30
LINCOLN CTY TREAS	\$ 50.00	CITY OF TYLER	\$ 85.00
UTILITY CONSULT	\$ 677.76	FIRST SECURITY BANK	\$ 28,000.00
STAPLES	\$ 30.32	DSI	\$ 3,193.53
SW SANITATION	\$ 3,945.99	NORTHLAND SECURITIES	\$ 100,908.75
BANNER ASSOCIATES	\$ 4,118.75	BIOAG	\$ 647.82
CARDMEMBER SRVCS	\$ 427.49		

**MOTION** by Scott Christensen, seconded by Jon Olson to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

**LAW ENFORCEMENT UPDATE**

The Council reviewed the November calls for service in Lake Benton. **MOTION** by Jon Olson, seconded by Rosie DeZeeuw to approve the Law Enforcement Update. Motion carried.

The next item of business was to review/act on a resolution, Certificate of Resolution and Agreement with Suzanne Hansen and Michelle Novak, a married couple. Real estate agent Lisa Willert prepared the Purchase Agreement to convey the real estate in the Replat of a part of Giles and Mork's Addition described as Lots One (1) & Two (2) of Block Four (4).

Suzanne and Michelle provided a check in the amount of \$1,000.00 to Quarnstrom & Doering, P.A. Trust Account. The remaining amount of \$10,000.00 will be paid to the City on the date of closing.

City Attorney Mike Cable also prepared the necessary resolution that will need to be approved to convey said real property: **WHEREAS**, the City of Lake Benton met in regular session on December 15, 2025 for the purpose of selling that real property described as follows: Lots One (1) and Two (2) of Block Four (4) of the Replat of a part of Giles and Mork's Addition, City of Lake Benton, State of Minnesota, **WHEREAS**, the City of Lake Benton wants to sell said real property, and **WHEREAS**, Suzanne Hansen and Michelle Novak, a married couple, offered to pay the City of Lake Benton Eleven Thousand and No/100 (\$11,000.00) Dollars, and **WHEREAS**, the City of Lake Benton met in regular session on December 15, 2025 for the purpose of accepting the offer of Suzanne Hansen and Michelle Novak, a married couple. **NOW, THEREFORE**, the City Administrator/Clerk of the City of Lake Benton certifies the following: 1. That on December 15, 2025 upon a motion made by Karen Lichtsinn, seconded by Scott

Christensen, and carried that real property described as follows: Lots One (1) and Two (2) of Block Four (4) of the Replat of a part of Gile and Mork's Addition, City of Lake Benton, State of Minnesota, was sold to Suzanne Hansen and Michelle Novak, a married couple, for Eleven Thousand and No/100 (\$11,000.00) Dollars.

The next item of business was to review/act on a resolution, Certificate of Resolution and Agreement with Quincy Poindexter. Real estate agent Lisa Willert prepared the Purchase Agreement to convey the real estate in the Replat of a part of Giles and Mork's Addition described as Lots One (1) & Two (2) of Block Three (3).

Quincy Poindexter provided a check in the amount of \$1,000.00 to Quarnstrom & Doering, P.A. Trust Account. The remaining amount of \$10,000.00 will be paid to the City on the date of closing.

City Attorney Mike Cable also prepared the necessary resolution that will need to be approved to convey said real property: **WHEREAS**, the City of Lake Benton met in regular session on December 15, 2025 for the purpose of selling that real property described as follows: Lots One (1) and Two (2) of Block Three (3) of the Replat of a part of Giles and Mork's Addition, City of Lake Benton, State of Minnesota, **WHEREAS**, the City of Lake Benton wants to sell said real property, and **WHEREAS**, Quincy Poindexter offered to pay the City of Lake Benton Eleven Thousand and No/100 (\$11,000.00) Dollars, and **WHEREAS**, the City of Lake Benton met in regular session on December 15, 2025 for the purpose of accepting the offer of Quincy Poindexter. **NOW, THEREFORE**, the City Administrator/Clerk of the City of Lake Benton certifies the following: 1. That on December 15, 2025 upon a motion made by Jon Olson, seconded by Rosie DeZeeuw, and carried that real property described as follows: Lots One (1) and Two (2) of Block Three (3) of the Replat of a part of Gile and Mork's Addition, City of Lake Benton, State of Minnesota, was sold to Quincy Poindexter for Eleven Thousand and No/100 (\$11,000.00) Dollars.

The next item of business was to review/act on the employee annual wage adjustment effective January 1, 2026. The Council was reminded that the 2026 budget included a 3% wage increase for the City employees. **MOTION** by Jon Olson, seconded by Rosie DeZeeuw to approve a 3% wage increase for Administrator/Clerk Eileen Christensen, Maintenance Supervisor Travis Lustfield, and Maintenance Worker Troy Nordmeyer. Motion carried. Scott Christensen abstained from voting for Eileen Christensen's wage increase.

**ADMINISTRATOR/CLERK REPORT:**

Lisa Graphenteen asked Administrator/Clerk Eileen Christensen to share the great news for Hole-in-the-Mountain Regional Park with another grant. This will expand camping in the East Campground area. A copy of the press release was provided to the Council that Lisa will be sending to the newspapers.

**MAYORAL REPORT:**

Mayor Patrick Haynes wished everyone happy holidays and it was a successful year.

The next regular Council meeting is scheduled for Monday, January 5, 2026 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Karen Lichtsinn, seconded by Scott Christensen and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK