

AUGUST 15, 2018

A Special Meeting of the Lake Benton City Council was held on Wednesday, August 15, 2018 at 5:30 PM in the Heritage Center/City Office. Mayor Bob Worth presided. Trustees Rosie DeZeeuw, David Enke and Daryl Schlapkohl were present. Trustee Mark Dunn was absent. City Administrator/Clerk Eileen Christensen was also present.

Mayor Bob Worth called the Special meeting to order. The purpose of the meeting was to begin work on the 2019 budget for the City of Lake Benton.

Copies of the 2019 Budget Worksheet were passed out. The figures for the City's 2019 LGA of \$234,392.00 and PERA Aid of \$841.00 were inserted as well as all the numbers in the General, TIF, Fire, Library, Water, Sewer and Garbage Funds. City Administrator Clerk Eileen Christensen worked with the Department Heads, and members of the Chamber-CVB, Parks/Rec, EDA and Historical Society.

The workers comp was approximately \$9,544.50 more than the previous year. The liability, building and vehicle insurance rates increased approximately \$3,250.00 and will be finalized at the August 20, 2018 Council meeting.

Additional 12-month CD's to be created in the General Fund included the following: \$10,000.00-Street Seal Coating/Repairs if not needed for 2018 seal coating, \$10,000.00-Street Capital Outlay, \$2,000.00 Parks/Ballfields for fencing, and \$5,000.00-Police Capital Outlay.

An account will be set up for the Public Works Capital Outlay and Public Works Heavy Equipment. The amount to be transferred to this account will be decided in December 2018.

Wage increases were entered at 3% for City staff and an increase in the Mayor and Trustees salaries was increased for Mayor from \$40.00/meeting to \$100.00/meeting, and Trustees from \$30.00/meeting to \$75.00/meeting. The Ordinance will need to be revised should the Council approve these amounts.

The City belongs to a pool for health insurance through Southwest West Central Cooperative (SWWC) in which the City receives an annual reimbursement from money held in escrow. This amount was used in 2018 to create a Select Account-HRA fund for the four (4) full-time employees. The Council made a policy to approve a minimum amount of \$50.00 per year/per employee. This amount has been added into the Health Insurance expenses.

Additional 12-month CD's to be created in the Fire Fund included the following: \$3,000.00 for Capital Outlay/Equipment, \$5,000.00 for Capital Outlay/Building Fund, and \$5,000.00 for Capital Outlay/Turnout Gear.

The Library Allocation remained the same at \$28,000.00.

The Council then reviewed the Water, Sewer and Garbage Funds and agreed to create 12-month CD's to include the following: \$1,000.00-Water Capital Outlay-Water Meters, \$5,000.00-Water Tank Upkeep, and \$5,000.00-Sewer Capital Outlay.

Mayor Bob Worth then reminded the Council the final levies may be lower than the proposed levy, but may not exceed the proposed levy. **MOTION** by Dave Enke, seconded by Rosie DeZeeuw to increase the proposed levy 3%. Motion carried.

There being no further business to come before the Council at this time, a **MOTION** was made by Daryl Schlapkohl, seconded by Rosie DeZeeuw and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK