

APRIL 4, 2022

The Regular Meeting of the Lake Benton City Council was held on Monday, April 4, 2022 at 5:30 P.M. in the Lake Benton Area Community and Event Center. Mayor Michael Carpenter presided. Trustees Rosie DeZeeuw, Mark Dunn, and Daryl Schlapkohl were present. City Attorney Mike Cable and Trustee Patrick Haynes were absent. City Administrator/Clerk Eileen Christensen, and Kristina Hernandez from the Lake Benton Valley Journal were also present.

Mayor Michael Carpenter called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Michael Carpenter than thanked the Council for their time to attend the various special meetings between the City and the Lake Benton EDA.

Mayor Michael Carpenter then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

The minutes of the Regular Meeting of March 21, 2022 were reviewed. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the minutes of the Regular Meeting of March 21, 2022. Motion carried.

The minutes of the Special Joint City Council and Lake Benton EDA Meeting of March 29, 2022 were reviewed. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the minutes of the Special Joint City Council and Lake Benton EDA Meeting of March 29, 2022. Motion carried.

CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:

ECOLAB	\$ 105.00	BOLT'S LB GROCERY	\$ 19.39
OTTERTAIL	\$ 2,607.41	RETHWISCH & SON	\$ 917.74
GOPHER STATE	\$ 5.40	S & E AUTO	\$ 774.00
TODD DRAPER	\$ 32.00	PAT HAYNES	\$ 250.00
BIOAG ENERGY	\$ 734.83	TROY NORDMEYER	\$ 32.00
LONNIE WILLERT	\$ 300.00	KYLIE ROCHEL	\$ 215.00
ONE OFFICE SOLUTION	\$ 31.27	BUFFALO RIDGE NEWS	\$ 31.15
KIBBLE EQUIPMENT	\$ 16.84	THOMAS PLUMBING	\$ 781.04
AMAZON	\$ 602.46	DARIN HERSCHBERGER	\$ 729.19
PLUM CREEK LIBRARY	\$ 274.90	CENTER POINT	\$ 47.94
DEMCO	\$ 99.84	DANNY-MEGAN KROTZER	\$ 250.00
WEST SHORE SERVICES	\$ 650.00		

MOTION by Daryl Schlapkohl, seconded by Mark Dunn to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

The next item of business was to review/act on a building permit for Micaela Rivera to install a deck. Micaela would like to install a deck on the back of her house at 114 Cottage Street S. Micaela was given the setbacks in which to install a deck and the \$25.00 application fee has been paid. There are not setback concerns. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the building permit for Micaela Rivera to install a deck at 114 Cottage Street S. Motion carried.

LAW ENFORCEMENT UPDATE:

The Council reviewed the March 2022 law enforcement activity report. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the March 2022 Law Enforcement update. Motion carried.

COMMITTEE REPORTS:

Trustee Daryl Schlapkohl – Daryl will attend the Opera House meeting next Thursday.

Trustee Mark Dunn – Mark attended the annual Fire Relief Association meeting and the Relief Association has funds totaling \$211,647.00 and \$155,409.00 in CDs.

Trustee Rosie DeZeeuw – The Library board met last Thursday and the March circulation is up from a year ago. The annual report is completed and filed with the State. A total of 19 people attended the Winter Reading Program (WRP). A candle making class is scheduled for April 23, 2022, and the Summer Reading Program (SRP) begins June 1, 2022 with activities already booked and looking for more.

MOTION by Rosie DeZeeuw, seconded by Mark Dunn to approve the Committee Reports. Motion carried.

ADMINISTRATOR/CLERK REPORT:

The City Council and the Lake Benton EDA will have a public hearing, simultaneously, on Thursday, April 21, 2022 at 5:30 PM to back a general obligation pledge for up to \$1.3 million for the Lake Benton EDA to construct two duplex units in the Mork and Giles Addition.

Letters and invoices have been mailed to 55 residents with dogs. The license fees are good for two years. The rabies clinic has been scheduled for Tuesday, May 10, 2022 from 4:00-6:00 PM at the Lake Benton Fire Hall. An ad will be placed in the paper reminding residents of this as well. The Golf Cart permit letters and invoices were also mailed to residents with golf carts.

Appliance pick-up is scheduled for Tuesday, May 3, 2022. An ad will be placed in the paper and on the Local Access Channel. **MOTION** by Mark Dunn, seconded by Daryl Schlapkohl to approve the Administrator/Clerk report. Motion carried.

MAYORAL REPORT:

Mayor Michael Carpenter informed the Council Banner Associates sent the contract to A & C Excavating who was awarded the bid for the infrastructure at the Mork and Giles Addition. When the contract is returned to Banner for review, Banner will forward on to the City to forward on to Legal Counsel for review and approval. When Legal Counsel has approved the contract it will be forwarded on to the City for signatures. The Mayor asked for a motion to authorize him to sign the contract between A & C Excavating and the City of Lake Benton. **MOTION** by Mark Dunn, seconded by Daryl Schlapkohl to authorize the Mayor to sign the contract after Legal Counsel approves it. Motion carried.

Mayor Michael Carpenter then reminded the Council of the Board of Review meeting next Tuesday, April 12, 2022 at 7:00 PM, the next regular meeting of April 18, 2022 at 5:30 PM, and the special Public Hearing meeting on April 21, 2022 at 5:30 PM.

There being no further business to come before the Council at this time, a **MOTION** was made by Rosie DeZeeuw, seconded by Mark Dunn and carried, the meeting adjourned.

MAYOR

ADMINISTRATOR/CLERK