

## APRIL 2, 2018

The Regular Meeting of the Lake Benton City Council was held on Monday, April 2, 2018 at 5:30 P.M. in the Heritage Center/City Office. Mayor Bob Worth presided. Trustees Rosie DeZeeuw, Mark Dunn, David Enke and Daryl Schlapkohl were present. City Attorney Mike Cable, City Administrator/Clerk Eileen Christensen, Police Chief Tony Sievert, and Shelly Finzen from the Lake Benton Valley Journal were also present.

Mayor Bob Worth called the meeting to order. The Pledge of Allegiance was recited by all present.

Mayor Bob Worth then asked if anyone in attendance had an item, not on the agenda, to bring up during the Open Forum part of the meeting. If so they had two minutes to state their concern. No items were brought forward at this time.

Mayor Bob Worth called for a motion to go into closed Executive Session regarding Mediation.

5:30 PM – **MOTION** by Mark Dunn, seconded by Dave Enke to go into closed Executive Session regarding Mediation. Motion carried.

5:52 PM – **MOTION** by Dave Enke, seconded by Mark Dunn to leave closed Executive Session. Motion carried.

The minutes of the Regular Meeting of March 19, 2018 were reviewed. **MOTION** by Mark Dunn, seconded by Rosie DeZeeuw to approve the minutes of the Regular Meeting of March 19, 2018. Motion carried.

### **CLAIMS PRESENTED AGAINST THE CITY OF LAKE BENTON:**

LB GROCERY	\$ 5.43	OTTERTAIL	\$ 2,077.14
EILEEN CHRISTENSEN	\$ 16.35	L-P RURAL WATER	\$ 4,821.60
LB HARDWARE	\$ 19.58	THOMAS ELECTRIC	\$ 307.11
HD SUPPLY	\$ 184.05	UTILITY CONSULTANTS	\$ 57.62
TODD DRAPER	\$ 32.00	MPCA	\$ 1,450.00
PAT HAYNES	\$ 250.00	MINNESOTA LIFE	\$ 13.60
DOUBLE D GRAVEL	\$ 1,269.86	HEIMAN FIRE EQUIPMENT	\$ 4,498.20
BIOAG ENERGY	\$ 374.26	MARSHALL INDEPEND.	\$ 104.00
TROY NORDMEYER	\$ 32.00	DARYL SCHLAPKOHL	\$ 120.00
KYLIE ROCHEL	\$ 40.00	ONE OFFICE SOLUTION	\$ 16.64
PLUM CREEK LIBRARY	\$ 134.85	DEMCO	\$ 34.44
NORTHLAND TRUST	\$ 750.00		

\*\* Paid Pipestone County Implement \$24,795.00 on March 23, 2018 when the 2018 John Deere Mower/Snow Blower was delivered. Council approved the purchase at their March 5, 2018 Council meeting.

\*\* Paid Feather's Nest, Inc. \$110,000.00 on March 29, 2018 when the City closed on the Center Post building. Council approved the purchase of the building at their January 22, 2018 Special Council meeting.

\*\* Paid Lincoln County Recorder \$46.00 on March 29, 2018 to record the Center Post building abstracts with the County.

\*\* Paid Feather's Nest, Inc. \$1,017.45 on March 29, 2018 for 800 gallons of LP gas at \$1.19/gallon plus tax at the Center Post building.

**MOTION** by Dave Enke, seconded by Mark Dunn to approve payment of the claims presented against the City of Lake Benton. Motion carried and the Mayor authorized the City Administrator/Clerk to make payment.

**POLICE REPORT:**

The Police Report for March was given by Police Chief Tony Sievert. The application for the Archery Hunt has been complete and is ready to be turned in. The application needs to be submitted by May 7, 2018 and we are requesting the DNR allow 30-40 hunters with the "Earn a Buck" program. Police Chief Tony Sievert contacted The Nature Conservancy (TNC) about where they are in their process and they are still waiting approval.

The Lake Benton Police Squad was repaired and out of service for only one day. Police Chief Tony Sievert thanked Pipestone Auto Body/Glass for the fine job they did with the repairs.

Police Chief Tony Sievert would like to remind the citizens of Lake Benton to keep in mind that spring cleaning is right around the corner, so let's all do our due diligence to keep Lake Benton looking great. This includes all business and residential properties.

The Police Department had 43 calls in the month of March. The mileage on the Squad is 86,113. The Council inquired how many miles could the Squad have before something major goes wrong with it. Police Chief Tony Sievert informed the Council the County usually gets a new Squad when they reach 150,000 miles, and Tony felt 120,000 would be more realistic for the City because the Squad doesn't put on highway miles as the County does and there are a lot of idle hours on the City's Squad.

The Council commented that a few residents requested the Police Department stop the citizens from making illegal flip turns into and out of parking spaces. **MOTION** by Dave Enke, seconded by Daryl Schlapkohl to approve the Police Report for March. Motion carried.

The next item of business was to review/act on the football lease between the City and the Buffalo Ridge Wildcats. The Buffalo Ridge Wildcats would like to lease the football field from April 2, 2018 through July 31, 2018 for \$500.00. The Accidental Waiver and Release form will be completed by the members and a copy will be sent back to the City Office. The Lease states the Buffalo Ridge Wildcats will take care of the mowing and marking inside the football field playing area during the time of the lease. **MOTION** by Daryl Schlapkohl, seconded by Mark Dunn to approve the football lease between the City and the Buffalo Ridge Wildcats for April 2, 2018 through July 31, 2018. Motion carried.

The next item of business was to review/act on a Resolution Accepting Donations to the Library. The Library received the following donations in memory of Nancy Christensen totaling \$215.00:

- Ethel Anderson - \$10.00
- Jim and Margaret Anderson - \$10.00
- Jacqueline Christensen - \$25.00
- Kim & Barb Christensen - \$20.00
- Jim & Barbara Herschberger - \$10.00
- Lynette & Mike Hauswedell - \$20.00
- Janet & Bryan Kuhn - \$20.00
- Lea Lory - \$10.00
- Pat & Dyann McCarthy - \$10.00
- Karen Nielsen - \$10.00
- Laurel Phelps - \$10.00
- Diann Powell - \$20.00
- Steve Schouviller - \$10.00
- Gary & Phyllis Terrill - \$10.00
- Cornerstone Church – Owatonna, MN - \$20.00

The donations will be designated towards collections and the Summer Reading Program.

Minnesota Statutes state the Library can accept donations for the benefit of recreational services. The Council needs to pass a resolution accepting the donations to the Library. **MOTION** by Mark Dunn, seconded by Dave Enke to approve the Resolution Accepting Donations from the above individuals totaling \$215.00. Motion carried.

The next item of business was to review/act on a Resolution Authorizing Transfer of Funds. City Administrator/Clerk Eileen Christensen informed the Council the City closed on the purchase of the Center Post building on March 29, 2018 at 2:00 PM. The total purchase price is \$115,000.00 plus closing costs.

On January 29, 2018, the EDA board formally authorized to make an interdepartmental loan from the EDA Capital Reserve Account to the City of Lake Benton specifically for the purchase of the Center Post building. The interdepartmental loan would be for 50% of the final purchase price plus closing costs or up to a maximum of \$60,000.00 whichever is less.

On February 14, 2018, the EDA board approved the terms of the interdepartmental loan at 1% interest per annum over twenty (20) years, with the first year interest only and the option to prepay the Lake Benton EDA without penalty.

The City's Sewer Fund could also make an interdepartmental loan to the City's General Fund for the purchase of the Center Post building similar to the EDA.

**MOTION** by Mark Dunn, seconded by Dave Enke to authorize making an interdepartmental loan from the City's Sewer Fund to the City's General Fund specifically for the purchase of the Center Post building. The interdepartmental loan will be for 50% of the final purchase price plus closing costs or up to a maximum of \$60,000.00 whichever is less. The terms of the interdepartmental loan will be 1% interest per annum over twenty (20) years, with the first year interest only and the option to prepay the Lake Benton Sewer Fund without penalty. Motion carried.

**PUBLIC WORKS UPDATE:**

No report. Reminder of Public Hearing on the Harrison Street Improvement Project on April 16 at 5:15 PM.

**COMMITTEE REPORTS:**

Trustee Mark Dunn – No report.

Trustee Rosie DeZeeuw – No report.

Trustee Dave Enke – The Library board met the end of March and the Winter Reading Program ended March 31st. The program had more participants this year than in the past. The Library board is working on setting and updating their annual goals. There wasn't anything dictating Library hours during severe weather or blizzards, so the board adopted a winter weather policy that if the Lake Benton elementary school is closed, the Library will be as well. The staff will post the closings on Face Book, Keloland, the radio and hang signs.

The Antique Appraisal Event with Mark Moran went well. The slots were filled and additional items were brought in as well. It was a very successful program.

There are two more programs coming in April which will be funded by Legacy funds. The first program is scheduled for April 17 featuring Brian Freeman, a psychological thriller writer, and the second program is scheduled for April 25, 2018 featuring Jen Anfinson who will be doing two programs. The first is at 3:30 PM which will be wire and bead jewelry making, and the second will be at 7:00 PM which is jewelry stamping.

Trustee Daryl Schlapkohl – The Opera House will present “Steel Magnolias” which begin this weekend.

**ADMINISTRATOR/CLERK REPORT:**

City Administrator/Clerk Eileen Christensen reminded the Council the 2018 Lake Benton Board of Appeal and Equalization Meeting is scheduled for Tuesday, April 10, 2018 at 7:00 PM at the Heritage Center/City Office.

Letters and invoices have been mailed to 57 residents with dogs. The license fees are good for two years. The rabies clinic has been scheduled for Tuesday, May 1, 2018 from 4:00-6:00 PM at the Lake Benton Fire Hall. An ad will be placed in the paper reminding residents of this as well. The ATV/Golf Cart permit letters and invoices were also mailed to 28 individuals.

A Notice of Completed Application submitted by Children’s Minnesota for a new license to provide statewide Advanced Life Support Specialized ambulance services was sent to all municipalities in the area in which ambulance service would be provided by the applicant. This is informational only.

City Administrator/Clerk Eileen Christensen will be taking vacation April 23 & 24. The City office will be closed Monday, April 23, 2018 and Rosie DeZeeuw will be in the office 8:00 AM to 2:00 PM on Tuesday, April 24.

**MAYORAL REPORT:**

Mayor Bob Worth informed the Council the City is now the proud owner of the new Community Center. Mayor Bob Worth would like to have the Community Center Ad Hoc Committee meet on Monday, April 9, 2018 at 4:30 PM at the Heritage Center/City Office. City Administrator/Clerk Eileen Christensen will contact the committee members to invite them to the meeting.

The committee will discuss the equipment in both the new and current Community Centers.

There being no further business to come before the Council at this time, a **MOTION** was made by Mark Dunn, seconded by Dave Enke and carried, the meeting adjourned.

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MAYOR

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ADMINISTRATOR/CLERK